Division Memorandum No. 670, s. 2017

TO: 
NORELIZA A. MISAL, CPA
Accountant III

NEPTUNE L. TAMBIILAWAN
Administrative Officer V/Budget Officer

FROM: 
WINNIE E. BATON, Ed.D.
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT: 
Attendance to the CONDUCT OF SEMINAR ON UPDATES ON FINANCIAL MATTERS

DATE: 
September 15, 2017

1. You are hereby directed to attend the Seminar on Updates on Financial Matters on September 21-22, 2017 at NEAP/RELC Region XI, Davao City.

2. Attached is the unnumbered memorandum from the DepEd Regional Director, Region XI, dated September 13, 2017.

3. There will be no registration fee. Expenses for the activity such as meals, rental of function halls are chargeable against Regional Office funds while travelling expenses of participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

4. For your information, guidance and compliance.
MEMORANDUM

TO: All Schools Division Superintendents
   This Region

FROM: ATTY. ALBERTO T. ESCOBARTE, CESO III
       Director IV

SUBJECT: CONDUCT OF SEMINAR ON UPDATES ON FINANCIAL MATTERS

DATE: SEPTEMBER 13, 2017

Please be informed that there will be a Seminar on Updates on Financial Matters to be conducted by the Finance Division, DepED Regional Office XI on September 21-22, 2017 at NEAP/RELC Region XI, Davao City. Participants are the Accountants and Budget Officers of the ten (10) Schools Division Offices and one (1) Bookkeeper from a Secondary School Implementing Unit in every Division.

There will be no registration fee. Expenses for the activity such as meal expenses, rental of function halls are chargeable against Regional Office funds while traveling expenses of participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

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