Division Memorandum No. 674, 5, 2017

TO: DATU ROGER A. MANAPOL, Ed.D.
Secondary School Principal IV
Digos City National High School

Attention: JOHN BAPTIST S. PRESTO, MAED
Secondary School Head Teacher III-MAPEH
Digos City National High School

FROM: WINNIE E. BATOOIN, Ed.D.
Office In-Charge
Office of the Schools Division Superintendent

SUBJECT: Serving as Resource Speaker for Jolencio Alberca Elementary School
GSP/BSP and YES-O Camping

DATE: September 18, 2017

1. Attached is a letter of Mary Joy B. Fortun, School Principal 1 of Jolencio R. Alberca Elementary School, concerning the conduct a School BSP/GSP and YES-O Camping with a theme “Talino at Kakayahang BSP at GSP Susi sa Pagbabago” on September 29 to October 1, 2017.

2. In view of this, Mr. John Baptist S. Presto is informed to be the Resource Speaker to lecture on First Aid Bandaging and Knot Tying Skills on September 30, 2017 from 8:00 to 5:00 pm.

3. Immediate dissemination and compliance of this memorandum is desired.
Winnie E. Batoon, Ed.D  
Officer-in-Charge  
Assistant City Schools Division Superintendent  
Digos City Division

Thru:  
Datu Roger Manapol  
School Principal  
Digos City National High School

September 15, 2017

Sir:

One of the key elements of lifelong learning is making our learners celebrate achievements through fun activities, cultivating and developing practical skills.

The Jolencio R. Alberca Elementary School Girl Scout and Boy Scout of the Philippines will conduct a School BSP/GSP and YES-O Camping with a theme "Talino at kakayahan BSP at GSP susi sa pagbabago" this coming September 29 to October 1, 2017.

In line with this, I would like to request from your good office Mr. John Baptist Presto to be our Resource Speaker to mentor and coach our learners on First Aid Bandaging and Knot Tying Skills on September 30, 2017 from 8:00 until 5:00.

We are praying that this letter merit your favorable response.

Sincerely yours,

Mary Joy Booc Fantun  
School Principal

Recommending Approval:

HeLEN A. CASIMIRO  
Public Schools District Supervisor

Approved:  
Winnie E. Batoon, Ed.D.  
Officer-in-Charge  
Assistant City Schools Division Superintendent