MEMORANDUM No. 677, s. 2016

TO: ALL DIVISION PERSONNEL

FROM: WINNIE E. BATOON, Ed.D
       Officer –In-Charge
       Office of the Schools Division Superintendent

SUBJECT: DIVISION OUTREACH ACTIVITY

DATE: September 18, 2017

1. The Philippine Civil Service celebrates its 117th Anniversary this September, coinciding with the Civil Service Month. This year’s theme is Tugon sa Hamon ng Pagbabago: Malasakit ng Lingkod Bayani

2. This Office will conduct the Outreach activity at Lungag Elementary School this coming September 25, 2017.

3. The Division Personnel are directed to attend the outreach activity after the Flag raising ceremony and advised to wear the Blue T-shirt wore last Araw ng Digos City.

4. Arrozcaldo and hard boiled egg will be served for lunch for the division personnel.

5. Attached is the matrix of the outreach program activities.

6. For information and compliance.

RECEIVED

SEP 19 2017
### Outreach Program Activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Recipients</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distribution of Slippers</td>
<td>All elementary pupils/students of Lungag Elementary School</td>
</tr>
<tr>
<td>Distribution of Essential Health Care Package (soap/toothpaste/toothbrush)</td>
<td>All elementary pupils/students of Lungag Elementary School</td>
</tr>
<tr>
<td>Feeding Program</td>
<td>All elementary pupils/students of Lungag Elementary School</td>
</tr>
<tr>
<td>Feeding Program</td>
<td>All present parents of Elementary pupils/students of Lungag.</td>
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</tbody>
</table>