



September 29, 2017

DIVISION MEMORANDUM

No. 723 s, 2017

NATIONAL EMPLOYEES UNION ELECTION OF NEW SETS OF OFFICERS

TO : **PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY SCHOOL HEADS AND SECONDARY
SCHOOL HEADS
ALL RANK AND FILE NON-TEACHING
PERSONNEL**

1. Please be informed that all non-teaching personnel with at least one year in the service of the Department of Education are encouraged to run or submit their letter of Application/intent for the election of new officers for NEU.
2. The following vacant positions are:


Positions	
President	1
Vice President	1
Secretary	1
Treasurer	1
Auditor	1
Public Information Officer	2
Business Manager	2
Total	9

3. Those who are willing to apply or run for the following vacant positions must submit their letter of intent before October 03, 2017 to Attention: **DAISSY JANE P. SANJOY**, R.N. National Employees Union Secretary Digos City Division.
4. Attached is the sample template of the letter of Application form.

NATIONAL EMPLOYEES UNION APPLICATION FORM

Name	Position Applying/running	Designation	School	Date of Appointment
1.				

5. For information and guidance.

W.E.B.  *9/29*
WINNIE E. BATOON, Ed.D.
Office of the Schools Division Superintendent
Officer -In-Charge

DepEd Schools Division Office

RELEASED

Date: **SEP 29 2017** Time: **3:19**

By: 