DIVISION MEMORANDUM
No. 160, s. 2017

October 11, 2017

PLANNING CONFERENCE ON THE CONDUCT OF 2017 DIVISION ALIVE MUSABAQAH

To: Concerned Public Schools District Supervisors
   School Heads of ALIVE Implementing Schools
   ALIVE/Asatidz Teachers

1. This is to inform you that there will be a Planning Conference on the Conduct of 2017 Division ALIVE Musabaqah on October 12, 2017, Thursday, at 2:00 PM at the Division Office Conference Room, Digos City.

2. Participants for this conference are the Asatidz of ALIVE implementing schools.

3. The Agenda for this conference are the following:
   a. Division and Regional Musabaqah
   b. Results of the Regional Planning Conference
   c. Other matters concerning the implementation of ALIVE Program

4. Asatidz and concerned teachers are expected to make necessary arrangement such that classes are taken care of during their absence.

5. Traveling and other expenses incurred during the attendance to the said conference are chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of this Memorandum to all concerned is hereby desired.

WINNIE E. BATOON, ED.D.
Officer In-Charge
Office of the Schools Division Superintendent

creo: Planning Conference on the Conduct of 2017 Division ALIVE Musabaqah
11 October 2017