DIVISION MEMORANDUM

No. 829, s. 2000

October 23, 2017

DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

DESIGNATION as Office-in-Charge in the Office of the Alternative Learning System

To: ELVIE E. TIMON
EPS II, ALS

In the exigency of the service, you are hereby designated as Officer-in-Charge in the Alternative Learning System Division effective October 24-27, 2017.

This has reference to the herewith attached memo of the attendance of Mr. Vicente C. Laburada Jr. to the Consultative Workshop on the critical Content Identification in Technical-Vocational Livelihood Education on the above-mentioned date.

Hence, you are expected to perform the Duties and Responsibilities listed hereunder;

- Monitor the ALS learning sessions in three districts.
- Attend Division Staff Meeting (as required)
- Do other related works.

For proper guidance and compliance.

WINNIE E. BATON, EdD
Office of the Schools Division Superintendent

Ends:

List Enclosures

References: DepEd Order 805 s. 2017

To be indicated in the Perpetual Index under the following subjects:

SUBJECT DESIGNATION as Office-in-Charge in the Office of the Alternative Learning System
Elvie: memorandum title
DESIGNATION as Office-in-Charge in the Office of the Alternative Learning System
DIVISION MEMORANDUM
No. 805  s.2017

Participation in the Consultative Workshop on the Critical Content Identification in Technical Vocational-Livelihood Education

To: VICENTE C. LABURADA, JR., --- EPS-TLE

1. Pursuant to the hereto attached DepEd Memorandum DM-CI2017-00350 October 20, 2017 from the office of the Undersecretary DR. LORNA DIG DINO and its enclosures relative to the conduct of the "CONSULTATIVE WORKSHOP ON THE CRITICAL CONTENT IDENTIFICATION IN TECHNICAL VOCATIONAL-LIVELIHOOD EDUCATION"

2. You are hereby directed to attend the said training on October 23-27, 2017 (exclusive of travel time) at Tanza, Oasis, Cavite.

3. Bring the necessary data required in the attached Template for the Regional Consolidation.

4. Board and lodging, supplies and materials, and other incidental expenses relative to this activity shall be charged against HRTD Funds, while travel expenses shall be charged to Local Funds, all subject to the usual accounting and auditing rules and regulations.

5. For proper guidance and compliance.

Winnie E. Batoon, EdD
Officer-in-Charge
Office of the Schools Division Superintendent

[Signature]

Ends:
List Enclosures

References:
DepEd Order

To be indicated in the Perpetual Index under the following subjects:
SUBJECT: PARTICIPATION IN THE CONSULTATIVE WORKSHOP ON THE CRITICAL CONTENT IDENTIFICATION IN TECHNICAL VOCATIONAL-LIVELIHOOD EDUCATION

sir/vinz: memorandum title

11 October 2017

[Address]

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