DIVISION MEMORANDUM
No. 857 s. 2017

QUALIFYING EXAMINATION FOR SECONDARY EDUCATION

TO: All Public Elementary School Heads
    President, Association of Barangay Chairmen

1. Attached is the letter of Sr. Nory B. Espuigar, SM, the Local Superior of
   SISTERS OF MARY SCHOOL-GIRLSTOWN, INC. informing the period of
   conducting qualifying examination and interview for interested students
   who wish to finish their secondary education, whose parents are not
   capable of sending them to school due to poverty.

2. This schedule of the qualifying examination and interview will be on
   November 24, 2017 at Isaac Abalayan Elementary School, San Jose, Digos

3. For detailed information, refer to the attached letter.

4. For immediate dissemination.

WINNIE E. BATOON, Ed.D.
   Officer-In-Charge
   Office of the City Schools Division Superintendent

Ends: As stated
Reference: Letter dated October 18, 2017
    from Sr. Nory B. Espuigar, SM

To be indicated in the Perpetual Index
    under the following subjects:
Examination    SUBJECT ON Availment of secondary education

Roxas Street cor Lopez Jaena Street, Zone II, Digos City 8002, (082) 553-8396/(082) 553-8376/(082) 553-9170/(082) 553-8375/(082)553-8396 / www.deped DIGOSCITY.org / digos.city@deped.gov.ph
October 18, 2017

WINNIE E. BAToon, Ed.D
OIC Schools Division Superintendent
Department of Education
Division of Digos City
Digos City

Thru: LORELIE J. MARABUENO
SOM Graduate-8th Batch
Teacher I (at present)
Isaac Abalayan Elementary School

Dear Madame,

Let us serve the Lord with joy!

The Sisters of Mary Schools – Boystown & Girnstown in Cebu is now in the period of conducting qualifying examination and interview for interested students who wish to finish their secondary education, whose parents are not capable of sending them to school due to poverty.

We are happy to inform you that the schedule of recruitment in your area of jurisdiction is on November 24, 2017.

We wish to ensure that those who will be taking the exam are well screened according to the following conditions:

1. HE/SHE MUST BE BETWEEN 12 – 14 YEARS OLD AND HAVE NOT enrolled or STUDIED HIGH SCHOOL.
2. HE/SHE MUST HAVE COMPLETED HIS/HER ELEMENTARY STUDIES OR PRESENTLY ENROLLED IN GRADE 6.
3. MUST COME FROM POOR FAMILIES WITH MONTHLY INCOME OF PHP 5,000.00 OR BELOW.
4. NO BROTHERS AND SISTERS STUDYING IN ANY OF OUR SCHOOLS AND/OR A GRADUATE OF OUR SCHOOLS- SISTERS OF MARY SCHOOL.
5. FOR ELEMENTARY GRADUATES, HE/SHE MUST PRESENT HIS/HER ORIGINAL GRADE VI CARD DURING THE QUALIFYING TEST.
6. FOR THOSE WHO ARE PRESENTLY IN GRADE VI, THEY MUST SECURE CERTIFICATION FROM THE SCHOOL PRINCIPAL INDICATING THAT THEY ARE CURRENTLY ENROLLED AND HAVE A GENERAL AVERAGE OF 83 AND ABOVE ON THEIR LATEST GRADING PERIOD.
7. THEY MUST BE ACCOMPANIED BY ONE OF THEIR PARENTS OR GUARDIAN ON THE DAY OF THE EXAMINATION.
8. THEY MUST PRESENT THEIR NSO BIRTH CERTIFICATE WITH 1X1 ID PICTURE (2 COPIES) AND BAPTISMAL CERTIFICATE (PHOTOCOPY).
9. DURING THE EXAMINATION, THE APPLICANTS MUST BRING A PEN AND WHAT IS ASKED IN CONDITIONS 5-8, WHICHEVER CATEGORY HE/SHE BELONGS.

Your continual support to our program is always highly appreciated and had been a great help for us to reach out to the less fortunate youths of the country.

May Mother Mary, the Virgin of the Poor keep you always in her maternal care and protection.

Thank you so much.

Respectfully yours,