



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City  
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**DIVISION MEMORANDUM**  
No. 862, s. 2017

November 3, 2017

**ADMINISTRATION OF THE TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT)  
AND THE PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS**

**To: CID Chief  
SGOD Chief  
Public secondary School Principals  
Mathematics and Science Department Heads**

1. Pursuant to DepEd Memorandum No. 163, s. 2017, re: ADMINISTRATION OF THE TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT) AND THE PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS, the Department of Education (DepEd) through the Bureau of Education and Assessment shall conduct the above-mentioned examination by cluster from October to December 2017 on Saturdays and / or Sundays.
2. The TEPT-PST will be administered to all Grade 9 and 10 public school teachers in Science and Mathematics.
3. In the conduct of the TEPT-PST, the Division Testing Coordinator will serve as the Chief Examiner, while the Education Program Supervisor and Secondary School Principals will be the Room Examiners. The teacher-examinees shall be given one day service credit as provided in DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers.
4. Teachers, who already took the recently concluded TEPT-PST for Grades 7 and 8 and are also teaching Grades 9 and 10 Science and Mathematics subjects need not take the forthcoming TEPT-PST.
5. Other details regarding the above-mentioned test are contained in the attachments.
6. Immediate dissemination of this Memorandum to all concerned is desired.

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WINNIE E. BATOON, Ed.D.

Officer-in-Charge  
Office of the Schools Division Superintendent

DepEd Schools Division Office of Digos

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