DIVISION MEMORANDUM
No. 887, series of 2017

November 8, 2017

2017 EDUCATION SUPPORT SERVICES DIVISION (ESSD)
REGIONAL AWARDING CEREMONY

TO

: Chiefs, CID and SGOD
Cherry Rossette E. Oliva - PSDS
Helen A. Casimiro - PSDS
Ida I. Juezan - PSDS
Evangelina A. Herman - EPS, SGOD
Hazel Marie L. Escabillas - Division SBFP Coordinator
Reyzen O. Monserrat - Division DRRM Coordinator
Anamerthyl I. Regala - Division BE Coordinator
Neil D. Bongcoyao - Former Principal, RMCES
Procolo T. Malano - BE Coordinator, RMCES
Merilyn T. Salboro - Former Principal, P. Basalan ES
Jocelyn G. Marata - BE Coordinator, P. Basalan ES
Datu Roger A. Manapol - Principal, DiCNHS
Rafael III R. Mediodia - BE Coordinator, DiCNHS
Chona A. Lasib - Guidance Coordinator, DiCNHS
Melvin Anthony A. Sabio - Coach, BE Jingle-Making Contest

1. This pertains to Unnumbered Regional Memorandum dated November 3, 2017 entitled 2017 Education Support Services Division (ESSD) Regional Awarding Ceremony. The activity will recognize the Best Implementing Schools in School-Based Feeding Program (SBFP), Disaster Risk Reduction Management (DRRM) and Brigada Eskwela (BE) to be held at the The Ritz Hotel at Garden Oases, Porras St. Cor. Villamor St., Barrio Obrero, Davao City on November 15, 2017 (Wednesday).

2. All expected participants are hereby advised to fill up in advance or recheck the names in the attached confirmation of attendance sheet/list of authorized participants which will be the basis for the table arrangement and recognition of participants. Substitution is allowed as long as it is approved by the concerned Schools Division Superintendent. The said sheet should be submitted to the Regional Office on or before November 8, 2017.

3. Submission of picture/photograph of the School Principals and School BE Coordinator shall also be submitted with the attendance sheet/list of authorized participants.

4. All authorized participants are advised to wear the Filipiniana Dress Code (Barong for Males, Filipiniana Dress for Females).

5. The registration will start at 9:00 AM to 9:45 AM. The program will commence at exactly 10:00AM.
6. Further, all Division SBFP and DRRM Coordinators are advised to report on November 14, 2017 at the venue at 3:00 PM for an orientation of their roles as members of the working committee, including hall preparation, registration, usherettes, among others.

7. Dinner on November 14 and breakfast on November 15, 2017 will be served for the working committees who are expected to report very early at the venue.

8. School Principals and School BE Coordinators of the Winning Schools are expected to make necessary arrangements and coordination with one (1) of the School’s PTA Official and one (1) Brgy. Official who will attend the awarding ceremony. Kindly provide their complete names on the same attendance sheet stipulated above.

9. Travel and other incidental expenses shall be chargeable against local funds subject to usual accounting and auditing rules and regulations.

10. The softcopy of this memorandum can be accessed online at www.depeddigoscity.org/memo. For any query, you may drop a call/message to Anamerthyl I. Regala at +0912 5000 936.

11. For immediate and wide dissemination and compliance.

WINNIE E. BATON, Ed.D.
Officer-Incharge
Office of the Schools Division Superintendent

Encls: LIST OF AUTHORIZED ATTENDEES – ESSD Regional Awarding Ceremony
References: DepED Unnumbered Regional Memo dated November 3, 2017
To be indicated in the Perpetual Index under the following subjects:

AIR: 2017 EDUCATION SUPPORT SERVICES DIVISION (ESSD) REGIONAL AWARDING CEREMONY
11/08/2017
# LIST OF AUTHORIZED ATTENDEES
for the
2017 Education Support Service Division
Regional Awarding Ceremony

<table>
<thead>
<tr>
<th>Full Name (with title)</th>
<th>Office / School / District / City</th>
<th>Position / Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>WINNIE E. BATOO, Ed.D.</td>
<td>Division Office</td>
<td>Schools Division Superintendent</td>
</tr>
<tr>
<td>EVANGELINE A. HERNAN</td>
<td>Division Office</td>
<td>EPS - SGOD (in lieu of SGOD Chief)</td>
</tr>
<tr>
<td>HAZEL MARIE L. ESCABILLAS</td>
<td>Division Office</td>
<td>SBFP Coordinator</td>
</tr>
<tr>
<td>REYZEN O. MONSERATE</td>
<td>Division Office</td>
<td>DRRM Coordinator</td>
</tr>
<tr>
<td>ANAMERTHYL I. REGALA</td>
<td>Division Office</td>
<td>BE Coordinator</td>
</tr>
<tr>
<td>CHERRY ROSSETTE E. OLIVA</td>
<td>Division Office</td>
<td>PSDS</td>
</tr>
<tr>
<td>HELEN A. CASIMIRO</td>
<td>Division Office</td>
<td>PSDS</td>
</tr>
<tr>
<td>IDA I. JUEZAN</td>
<td>Division Office</td>
<td>PSDS</td>
</tr>
<tr>
<td>NEIL D. BONGCAYAO</td>
<td>Ramon Magsaysay Central ES</td>
<td>Principal</td>
</tr>
<tr>
<td>PROCOLO T. MALANO</td>
<td>Ramon Magsaysay Central ES</td>
<td>Brigade Eskwela Coordinator</td>
</tr>
<tr>
<td>PETER JULY P. SORONGON</td>
<td>Ramon Magsaysay Central ES</td>
<td>PTA Official</td>
</tr>
<tr>
<td>ZANDRO S. TORREON</td>
<td>Ramon Magsaysay Central ES</td>
<td>Brgy. Official</td>
</tr>
<tr>
<td>MERILYN T. SALBORO</td>
<td>Pedro Basalan ES</td>
<td>Principal</td>
</tr>
<tr>
<td>JOCELYN G. MARATA</td>
<td>Pedro Basalan ES</td>
<td>Brigade Eskwela Coordinator</td>
</tr>
<tr>
<td>OSCAR H. BUCOL, JR.</td>
<td>Pedro Basalan ES</td>
<td>Brgy. Official</td>
</tr>
<tr>
<td>DATU ROGER A. MANAPOL</td>
<td>Digos City NHS</td>
<td>Principal</td>
</tr>
<tr>
<td>RAFAEL III R. MEDIODIA</td>
<td>Digos City NHS</td>
<td>Brigade Eskwela Coordinator</td>
</tr>
<tr>
<td>ATTY. JULIAN I. NINEZA</td>
<td>Digos City NHS</td>
<td>PTA Official</td>
</tr>
<tr>
<td>RODRIGO A. ABANGAN</td>
<td>Digos City NHS</td>
<td>Brgy. Official</td>
</tr>
<tr>
<td>CHONA A. LASIB</td>
<td>Digos City NHS</td>
<td>Guidance Coordinator (in lieu of the Principal)</td>
</tr>
<tr>
<td>MELVIN ANTHONY A. SABIO</td>
<td>Digos City NHS</td>
<td>Coach - BE Jingle-Making Contest</td>
</tr>
<tr>
<td>AL DOMINI ETANG</td>
<td>Digos City NHS</td>
<td>Pupil - BE Jingle-Making Contest</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: SCHOOLS DIVISION SUPERINTENDENTS
    ALL CONCERNED SCHOOLS

Attention: Division School-Based Feeding Program (SBFP) Coordinator
Division Disaster Risk Reduction Management (DRRM) Coordinator
Division Brigada Eskwela (B.E.) Coordinator

SUBJECT: 2017 Education Support Services Division (ESSD)
          Regional Awarding Ceremony

DATE: November 3, 2017

1. This Office would like to inform you of additional details for the 2017 Education Support Services Division (ESSD) Regional Awarding Ceremony. This activity will recognize the Best Implementing Schools in School-Based Feeding Program (SBFP), Disaster Risk Reduction Management (DRRM) and Brigada Eskwela (B.E.) to be held at the "The Ritz Hotel at Garden Oases," Porras St. Cor. Villamor St., Barrio Obrero, Davao City on November 15, 2017 (Wednesday).

2. This Office is expecting around 400 participants in a banquet (round table) setup inside the venue. Due to the limited funds, seats and size of the area, you are hereby advised to fill up in advance the attached confirmation of attendance sheet/list of authorized participants which will be the basis for the table arrangement and recognition of participants. Substitution is allowed as long as it is approved by the concerned Schools Division Superintendent. The said sheet/list should be submitted to the Regional Office on or before November 8, 2017.

3. All authorized participants are advised to wear the Filipiniana Dress Code (Barong for Males, Filipiniana Dress for Females).

4. The registration will start at 9:00 AM to 9:45 AM. The program will commence at exactly 10:00 AM.

5. Further, all Division SBFP and DRRM Coordinators are advised to report on November 14, 2017 at the venue at 3:00 pm for an orientation of their roles as members of the working committee, including hall preparation, registration, usherettes, among others. Dinner on November 14 and breakfast on November 15, 2017 will be served for the working committees who are expected to report very early at the venue.

6. On November 15, 2017, all participants will be served with AM & PM snacks including lunch to be charged to the Regional Office, while travelling and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.

7. For more information/clarification, you may contact Dr. Warlito E. Hua, Chief, Education Support Division (ESSD) at telephone number 082-2240848.

8. Immediate dissemination of this memorandum to all concerned is required.

Incl.: as stated

RELEASED

ATTY. ALBERTO T. ESCOBERTO, CESO III
Regional Director

DATE: 21-11-2017
THRU: 21-11-2017

[Signature]