DIVISION MEMORANDUM
No. 909 s. 2017

November 13, 2017

ACCREDITATION AND EQUIVALENCY (A&E) TEST
REGISTRATION AND ADMINISTRATION

To: Public Schools District Supervisors
    Public and Private Elementary and Secondary School Principals
    Provincial Rehabilitation Center Administrator
    Bureau of Jail Management and Penology Administrator
    ALS Coordinators
    All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), informs the field that the conduct of Accreditation and Equivalency (A&E) Test will be on November 26, 2017 to the following testing centers:
   a) Digos City National High School
   b) Provincial Rehabilitation Center, and
   c) Bureau of Jail Management and Penology

2. The examination shall start at 7:00 o’clock in the morning.

3. All examinees are advised to bring lead pencil No. 2 with eraser, snacks, applicant’s copy of A&E Registration Form.

4. Other details regarding said examination are contained in the attached DepEd Memorandum No. 164, s. 2017.

5. Immediate dissemination of this Memorandum is earnestly desired.

WINNIE E. BATOON, Ed.D.
Officer-in-Charge
Office of the Schools Division Superintendent
DepEd MEMORANDUM
No. 164, s. 2017

18 OCT 2017

ACCREDITATION AND EQUIVALENCY (A&E) TEST
REGISTRATION AND ADMINISTRATION

To: Undersecretaries
   Assistant Secretaries
   Bureau and Service Directors
   Regional Directors
   Schools Division Superintendents
   Public and Private Elementary and Secondary Schools Heads
   All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), announces the registration period for and administration of Accreditation and Equivalency (A&E) Test.

2. A&E Test applicants may register from October 2 to 25, 2017 at the schools division offices (SDOs) or district offices (DOs) identified by the schools division superintendents as registration centers. Pursuant to DepEd Order No. 44, s. 2017 entitled Guidelines on Updating the Status of Learners of the Alternative Learning System in the Learner Information System as of the End of Calendar Year 2016, the following may take the A&E Test:

   a. Learners in the Alternative Learning System (ALS) and Nonformal Education programs;
   b. Out-of-School children and youth who are prepared for assessment; and
   c. Adults who are seeking Certification of Learning.

3. Applicants shall be at least 12 years old for elementary level and at least 16 years old for junior high school.

4. Registration requirements are as follows:

   a. Original and photocopy of Certification of ALS Program (for ALS learners only);
   b. Original and photocopy of birth certificate from the Philippine Statistics Authority (formerly National Statistics Office);
   c. If copy of the birth certificate from the Philippine Statistics Authority is not available, any of these documents may be presented:
      i. Baptismal certificate;
      ii. Voter’s ID (with photo and signature);
      iii. Passport;
      iv. Driver’s license; or
      v. Any legal document bearing the applicant’s photo, name and signature.
   d. Two pieces 1x1 identical ID photo (white background with name tag).
5. The Schools Division Superintendents shall:

a. designate a registration officer both in the SDOs and DOs;
b. identify the testing centers both in the SDOs and DOs (refer to DepEd Order No. 55, s. 2016 for testing center requirements);
c. assign personnel with experience in the conduct of BEA testing programs as room examiners, room supervisors, and chief examiners per testing center; and

d. attest the ALS Program Completion of A&E test applicants (for ALS learners only).

6. Regional Testing Coordinators and Division Testing Coordinators (DTCs) shall monitor the registration process in the SDOs and DOs.

7. The final number and the list of qualified registrants per testing center shall be submitted by the DTCs, using the format provided in the enclosure to BEA through bea.ead@deped.gov.ph or courier by October 27, 2017.

8. The following enclosures shall guide and be utilized by registration officers and DTCs:

   Enclosure No. 1 – Certificate of ALS Program Completion;
   Enclosure No. 2 – Registration Form; and
   Enclosure No. 3 – Template for Registration.

9. The assigned testing center for applicants shall be indicated in the registration form by the registration officer.

10. The A&E Test will be administered nationwide by cluster on the following dates:

<table>
<thead>
<tr>
<th>Cluster</th>
<th>Date</th>
<th>Target Test Takers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Luzon</td>
<td>November 19, 2017</td>
<td>2016 ALS completers and other qualified applicants based on item No. 2 of this Memorandum</td>
</tr>
<tr>
<td>Visayas and Mindanao</td>
<td>November 26, 2017</td>
<td></td>
</tr>
</tbody>
</table>

11. Only registered applicants shall be allowed to take the test during the scheduled dates.

12. In compliance with DepEd Memorandum No. 121, s. 2017 entitled Clarification on the Implementation of Portfolio Assessment in the Alternative Learning System, portfolio assessment will not be required for A&E Test this year and will not be a part of the final rating. The passing rate is still 75% as per DepEd Order No. 55, s. 2016 entitled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.
13. For more information, contact the Bureau of Education Assessment—
Education Assessment Division (BEA—EAD), Department of Education (DepEd)
Central Office, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Avenue,
Pasig City at telephone no. (02) 631-2589.

14. Immediate dissemination of this Memorandum is desired.

[Signature]
LEONOR MAGTOLIS BRIONES
Secretary

Encls.:
As stated

References:
DepEd Order Nos.: (55, s. 2016 and 44, s. 2017)
DepEd Memorandum (No. 121, s. 2017)

To be indicated in the Perpetual Index
under the following subjects:

ACREDITATION
ALTERNATIVE LEARNING SYSTEM
EXAMINATIONS
LEARNERS
SCHOOLS
TESTS

DJP/CAR, DM A&E Test Registration and Administration
0904-September 22, 2017
CERTIFICATE OF ALS PROGRAM COMPLETION

This is to certify that __________________________ of __________________________

(Name) (Address)

__________________________ has satisfactorily completed __________________________

(Specify ALS Program Level Completed)

at __________________________ in __________________________

(Learning Center) (Address of Learning Center)

on __________________________.

(Date of ALS Program Completion)

This certification is issued as one of the requirements for the Accreditation and Equivalency (A&E) Test application.

________________________________________
Signature over Printed Name

Learning Facilitator

*Not Valid Without the SDO Dry Seal
ACCREDITATION AND EQUIVALENCY (A&E) TEST

Write Legibly. Put X on the applicable items.

Surname  Given Name  M.I.

Birthday  Learner Reference Number  Civil Status  Gender
Month  Day  Year  Single  Married  Separated  Male  Female

Region  Division  Learning Center

ALS Program Completed (Pls. Specify)

A&E Test Applying for
Elementary Level  Junior High School

To be accomplished by the Registration Officer

Proof of Identity
Name and Address of Testing Center

I certify that I validated the information supplied by the applicant in this form based on the required attachments.

Registration Officer's Signature Over Printed Name

I certify that all information in this form are TRUE and CORRECT.

Applicant's Signature Over Printed Name

Required Attachments
Proof of Identity  Portfolio Rating Certification
ALS Program Certification (if any)  Proof of Birth (NSO, Passport, Any legal Documents)
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Age</th>
<th>Birthdate</th>
<th>Gender</th>
<th>Documents Submitted</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>ALS Course Certificate</td>
<td>Proof of Identity</td>
</tr>
</tbody>
</table>

Prepared by: 

Evaluated by: 

Registration Officer (Signature Over Printed Name) 
Division Testing Coordinator (Signature over Printed Name) 

Certified True and Correct:

Schools Division Superintendent (Signature Over Printed Name)