



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 926, s. 2017

November 14, 2017

**ORIENTATION ON THE IMPLEMENTATION OF PAYROLL PROCESS PURSUANT
TO DEPED ORDER NOS. 38 AND 49, s. 2017**

To: **ALNIE FE V. YMALAY**
Administrative Assistant III

GUY R. MARA-ASIN
Administrative Assistant III

1. Pursuant to the unnumbered memorandum issued on November 13, 2017 by Atty. Alberto T. Escobarte, CESO III, Director IV, DepEd Region XI Office, you are hereby directed to attend the said Orientation on the Implementation of Payroll Process (DepEd Order Numbers 38 and 49, s. 2017), on November 22-24, 2017 (Batch 4 – Regions XI and XII) at General Santos City.
2. Travel and other incidental expenses related to the attendance of the above orientation shall be charged to local funds while board and lodging shall be charged against the FY 2017 HRTD Funds of Central Office, subject to the usual accounting rules and regulations.
3. Please be guided accordingly.

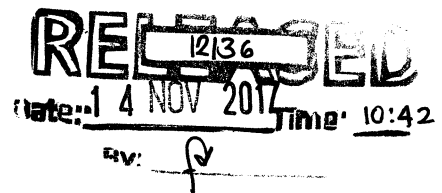
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WINNIE E. BATOON, EdD

Officer in Charge

Office of the Schools Division Superintendent

DepEd Schools Division Office



Encls: List Enclosures
References: DepEd Order
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

guymaraasin: memorandum title
14 November 2017