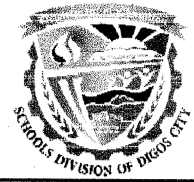




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 932, s. 2017

November 14, 2017

**COMPLETION OF THE 5<sup>TH</sup> CYCLE COMPLIANCE VERIFICATION FORMS OF THE  
PANTAWID PAMILYA PROGRAM BENEFICIARIES**

**To: Public Schools District Supervisors  
Secondary School Principals/ Heads  
Elementary School Principals/Heads**

1. Relative to the Unnumbered Regional Memorandum dated November 8, 2017 with the enclosed letter from Mercedita P. Jabagat, Regional Director, Department of Social Welfare and Development, be informed on the completion of the 5<sup>th</sup> Cycle Compliance Verification (CV) Form of 4Ps beneficiaries.
2. Anent thereto, all school heads are advised to facilitate for the completion of the Compliance Verification Forms (CVF2 for Education) as basis for the release of the cash grants covering the payroll period October to November 2017.
3. Attached is a copy of the CVS timeline, for your reference.
4. Immediate dissemination of this Memorandum is earnestly desired.

*WEE* *WEE*  
**WINNIE E. BATOON, EdD**  
Officer in Charge  
Office of the Schools Division Superintendent

DepEd Schools Division Office  
**RELEASED**  
12011  
Date: 4 NOV 2017 TIME: 2:13 PM  
By: *[Signature]*

Encls:  
References: Unnumbered Regional Memorandum  
To be indicated in the Perpetual Index under the following subjects:  
4Ps

ZGuya: Completion of the 5<sup>th</sup> Cycle Compliance of Verification Forms  
Nov. 14, 2017

RECEIVED 12011  
10 NOV 2017 Time: 11:04 AM  
No. 9



Republika ng Pilipinas  
KAGAWARAN NG EDUKASYON  
REHIYON XI  
Lungsod ng Dabaw  
Tanggapang Panrehiyon



Address: F. Torres Street, Davao City

**MEMORANDUM**

TO : Schools Division Superintendents  
SUBJECT : Completion of the 5<sup>th</sup> Cycle Compliance Verification Forms of the Pantawid Pamilya Program Beneficiaries  
DATE : November 8, 2017

Enclosed is a letter from Mercedita P. Jabagat, Regional Director, Department of Social Welfare and Development, Region XI, this city, dated November 3, 2017, informing this Office on the completion of the 5<sup>th</sup> cycle Compliance Verification Form of 4Ps beneficiaries.

In view thereof, you are hereby advised to require all concerned School Heads/Principals to duly accomplish the Compliance Verification Forms (CVF2 for Education) provided. The compliance output of these forms will be the basis of the DSWD for the cash grants of the beneficiaries covering the payroll period October to November 2017.

Attached is a copy of the CVS timeline.

For your immediate compliance.

**ATTY. ALBERTO T. ESCOBARTE, CESO III**  
Regional Director

*Teresita G. Tambagan*  
**TERESITA G. TAMBAGAN**  
OIC, ASSISTANT REGIONAL DIRECTOR  
11.8.17

Incls.: As stated.

Roe4/2017

DEPARTMENT OF EDUCATION  
REGION XI  
Date: 11-09-17  
4:28

RECEIVED 03/11/2017 01:52

FAX NO. :2271964

3 Nov. 2017 1:45PM F1

FROM :DSWD



November 3, 2017

ATTY. ALBERTO T. ESCOBARTE, CESO IV  
Regional Director  
Department of Education F.O XI

DEPARTMENT OF EDUCATION ROXI  
RECORDS SECTION  
**RECEIVED**  
By: [Signature] [Stamp: 11-5323]  
Date: 11-3-17 Time: 3:57

Dear Dir. Escobarte;

Warm greetings from DSWD XI!

We are pleased to inform you that we are now on the 5<sup>th</sup> cycle of verifying the compliance of our beneficiaries in sets 1- 8 areas on the conditionalities of the program. With this, we would like to requests your School Heads/ School Principals in coordination with our City/Municipal Links (Social Workers) and the Social Welfare Assistants (SWA) to facilitate the completion of the Compliance Verification (CV) Forms provided. We were only given three (3) days to accomplish the forms to meet our target to release the cash grants for the said monitoring period.

The compliance output of these forms will be the basis of the cash grants for our beneficiaries covering the Payroll period October – November 2017. Success of the prompt retrieval of the forms will not leave any beneficiary child unattended so that the cooperation of your School Heads/School Principals is highly solicited.

Hence, attached is the copy of the enhancement made and CVS timeline.

We are truly grateful for your usual support in the implementation of the program.

Respectfully yours,

MERCEDITA P. JABAGAT  
Regional Director

MPJ/MAP/MAJ/cheval  
[Signature]

DSWD Field Office XI, R. Magsaysay Avenue corner Suazo Street, Davao City  
Email: fo11@dswd.gov.ph Tel. No./Telefax: (082) 227-1964  
www.fo11.dswd.gov.ph

RECEIVED 03/11/2017 01:52

FROM : DSWD XI

FAX NO. : 2271964

3 Nov. 2017 1:45PM P2

**COMPLIANCE VERIFICATION (CV) TIMELINE PERIOD 5  
(OCTOBER - NOVEMBER 2017)**

ACTIVITY	REAL TIME WORKING DAYS	DATES
Printing of CV forms	1 day	November 8, 2017
Distribution of Forms from Cluster to C/MLs/SWAs	1 day	November 10, 2017
Distribution of Forms from C/MLs to Schools and Health Centers	15 days	November 13 - 27, 2017
Accomplishment of CV Forms (Users, C/ML)		
Collection of Forms from Schools and Health Centers to C/MLs		
Submission of Forms from POO/ Cluster to RPMO	2 days	November 29, 2017 and December 4, 2017
Encoding of CV Forms	7 days	December 7 - 13, 2017
CVS Regional & Cluster Focal Person Verification of Encoded CV forms	3 days	December 12-14, 2017
CVS Focals Meeting	½ day	December 14, 2017 (pm)
Regional Directors Approval	1 day	December 15, 2017 (pm)