



November 23, 2017

**DIVISION MEMORANDUM**

No. 975 s. of 2017

**WORKSHOP ON THE COMPUTATION OF MAPEH GRADES: THE EASIER WAY**

**To : PUBLIC SCHOOLS DISTRICT SUPERVISORS  
SECONDARY PUBLIC/PRIVATE SCHOOL HEADS**

1. To expedite fast tracking, prompt and easier way in the computation of MAPEH grades in Elementary and Secondary, this office will conduct a One (1) Day Workshop to MAPEH Teachers on December 5, 2017 at Alyana's Function Hall.
2. In line with this, you are directed to send computer literate MAPEH teacher, one (1) representative per Elementary/Secondary School except for the Digos City National High School to send 1 for each Grade Level.
3. Participants are advised to bring the following:
  - a. Laptop
  - b. Second Grading Class Record
4. Transportation and other expenses of this workshop shall be charged to local funds while meals and snacks are chargeable against HRTD Funds, all subject to the usual accounting auditing rules and regulations.
5. Immediate dissemination and compliance with this Memorandum is desired.

**WINNIE E. BATOON, Ed.D.**  
Officer-In-Charge  
Office of the Schools Division Superintendent

SepEd Schools Division of Digos

**RELEASED**  
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To be indicated in the Perpetual Index under the following subjects:

SUBJECT-  
MAPEH  
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11/23/2017