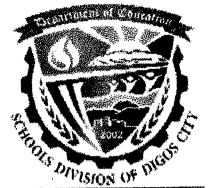




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City




November 22, 2017

**DIVISION MEMORANDUM**  
No. 981, s. 2017

**REGIONAL ORIENTATION AND PLANNING-WORKSHOP FOR THE WATER,  
SANITATION AND HYGIENE IN SCHOOLS (WinS) PROGRAM**

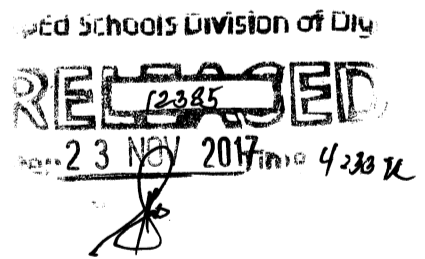
To: MELANIE P. ESTACIO, PhD, OIC-Office of the ASDS  
SOLLIE BERNARDINO-OLIVER, Chief ES-SGOD  
BEVERLY S. DAUGDAUG, Chief ES-CID  
HAZEL L. ESCABILLAS, Nurse In-Charge  
STEPHEN PASCUAL, Division IT Coordinator

1. Pursuant to DepEd Order No. 10, s. 2016 entitled "Policy and Guidelines for the Comprehensive WinS Program", this Office shall conduct the Regional Orientation and Planning Workshop for the Water, Sanitation and Hygiene in Schools (WinS) Program on November 27-29, 2017 at Sunny Point Hotel, Maa, Davao City.
2. The participants of the said training are the abovementioned personnel from this Office.
3. Board and lodging of the participants shall be charged against the Program Support Funds downloaded from the Central Office and the transportation in the amount of not more than Four Hundred Sixty-Five pesos (Php465.00) shall be reimbursed during the training upon the presentation of the documents like approved travel authority, bus tickets, and others. Other incidental and travel expenses in excess to the reimbursed transportation shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. Participants are expected to be at the venue before 8:00 in the morning. Breakfast shall be served on November 27, 2017. Further, Division Nurse and IT coordinators are requested to bring their own laptops for the workshop.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**WINNIE E. BATOON, EdD**  
Officer in Charge  
Office of the Schools Division Superintendent

Encls: As stated  
References: DepEd Order No. 10, s. 2016  
To be indicated in the Perpetual Index under the following subjects:  
WinS PROGRAM

CHIEF ES - SGOD: REGIONAL ORIENTATION AND PLANNING-WORKSHOP FOR THE WATER,  
SANITATION AND HYGIENE IN SCHOOLS (WinS) PROGRAM  
22 November 2017



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 Lungsod ng Davao

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Website : <http://www.region11.deped.gov.ph>

November 17, 2017

**REGIONAL MEMORANDUM**

No. 358, series 2017

**REGIONAL ORIENTATION AND PLANNING – WORKSHOP FOR THE WATER, SANITATION AND HYGIENE IN SCHOOLS (WinS) PROGRAM**

To: All Schools Division Superintendents  
 OIC-SDS/ASDS/OIC-ASDS  
 This Region

1. Pursuant to DepEd Order No. 10, s. 2016 entitled “*Policy and Guidelines for the Comprehensive WinS Program*”, this Office shall conduct the **Regional Orientation and Planning Workshop for the Water, Sanitation and Hygiene in Schools (WinS) Program** on **November 27-29, 2017 at Sunny Point Hotel, Ma-a, Davao City.**
2. Participants in this training are the following:
  - a) One (1) Schools Division Superintendent or Asst. Schools Division Superintendent
  - b) One (1) Chief of the School Governance and Operations Division (SGOD)
  - c) One (1) Chief of the Curriculum and Instruction Division (CID)
  - d) One (1) Division Nurse
  - e) One (1) Division IT Coordinator
3. Board and lodging of the participants shall be charged against the Program Support Funds downloaded from the Central Office and the transportation in the amount of not more Four Hundred Sixty Five Pesos (P465.00) shall be reimbursed during the training upon the presentation of the documents like approved travel order, bus tickets and etc. Other incidental and travel expenses in excess to the reimbursed transportation shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. Participants are expected to be at the venue before 8:00 in the morning. Breakfast shall be served on November 27. Further, Division Nurse & IT coordinators are requested to bring their own laptops for the workshop.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO III**  
 Regional Director

cssd/ hua

DEPARTMENT OF EDUCATION ROXI

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