November 22, 2017

DIVISION MEMORANDUM
No. 981, s. 2017

REGIONAL ORIENTATION AND PLANNING-WORKSHOP FOR THE WATER, SANITATION AND HYGIENE IN SCHOOLS (WinS) PROGRAM

To: MELANIE P. ESTACIO, PhD, OIC-Office of the ASDS
   SOLLIE BERNANDINO-OLIVER, Chief ES-SGOD
   BEVERLY S. DAUGDAUG, Chief ES-CID
   HAZEL L. ESCABILLAS, Nurse In-Charge
   STEPHEN PASCUAL, Division IT Coordinator

1. Pursuant to DepEd Order No. 10, s. 2016 entitled “Policy and Guidelines for the Comprehensive WinS Program”, this Office shall conduct the Regional Orientation and Planning Workshop for the Water, Sanitation and Hygiene in Schools (WinS) Program on November 27-29, 2017 at Sunny Point Hotel, Maa, Davao City.

2. The participants of the said training are the abovementioned personnel from this Office.

3. Board and lodging of the participants shall be charged against the Program Support Funds downloaded from the Central Office and the transportation in the amount of not more than Four Hundred Sixty-Five pesos (Php 465.00) shall be reimbursed during the training upon the presentation of the documents like approved travel authority, bus tickets, and others. Other incidental and travel expenses in excess to the reimbursed transportation shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

4. Participants are expected to be at the venue before 8:00 in the morning. Breakfast shall be served on November 27, 2017. Further, Division Nurse and IT coordinators are requested to bring their own laptops for the workshop.

5. Immediate and wide dissemination of this Memorandum is desired.

WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

Ends: As stated
References: DepEd Order No. 10, s. 2016
To be indicated in the Perpetual Index under the following subjects:
WinS PROGRAM

CHIEF ES - SGOD: REGIONAL ORIENTATION AND PLANNING-WORKSHOP FOR THE WATER, SANITATION AND HYGIENE IN SCHOOLS (WinS) PROGRAM
22 November 2017

Roxas Street cor. Lopez Jaena Streeet, Zone II, Digos City 8002 | (082) 553-8396 | (092) 553-8379 | (092) 553-8417 | (082) 553-8379 | www.dz1023.digos.schoools.gov.ph | digos.city@deped.gov.ph
November 17, 2017

REGIONAL MEMORANDUM
No. 358, series 2017

REGIONAL ORIENTATION AND PLANNING – WORKSHOP FOR THE WATER,
SANITATION AND HYGIENE IN SCHOOLS (WinS) PROGRAM

To: All Schools Division Superintendents
OIC-SDS/ASDS/OIC-ASDS
This Region

1. Pursuant to DepEd Order No. 10, s. 2016 entitled “Policy and Guidelines for the
Comprehensive WinS Program”, this Office shall conduct the Regional Orientation and
Planning Workshop for the Water, Sanitation and Hygiene in Schools (WinS) Program on
November 27-29, 2017 at Sunny Point Hotel, Ma-a, Davao City.

2. Participants in this training are the following:
   a) One (1) Schools Division Superintendent or Asst. Schools Division Superintendent
   b) One (1) Chief of the School Governance and Operations Division (SGOD)
   c) One (1) Chief of the Curriculum and Instruction Division (CID)
   d) One (1) Division Nurse
   e) One (1) Division IT Coordinator

3. Board and lodging of the participants shall be charged against the Program Support
Funds downloaded from the Central Office and the transportation in the amount of not more Four
Hundred Sixty Five Pesos (P465.00) shall be reimbursed during the training upon the presentation
of the documents like approved travel order, bus tickets and etc. Other incidental and travel
expenses in excess to the reimbursed transportation shall be charged to local funds subject to the
usual accounting and auditing rules and regulations.

4. Participants are expected to be at the venue before 8:00 in the morning. Breakfast shall be
served on November 27. Further, Division Nurse & IT coordinators are requested to bring their
own laptops for the workshop.

5. Immediate and wide dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director