Division Memorandum
No. D18-053 – D s. 2018

Industry Immersion for Selected Senior High School (SHS) Teachers Handling Work Immersion for SHS Students

To: Raquel L. Cedeño, EdD
School Principal II

Attention: Junamae S. Molde, T I
SHS in Digos City

January 16, 2018

1. Pursuant to Regional Memorandum No. 008 s. 2018 and the DepEd Memorandum OAU-SCPD, BCD-2017-003098 from Dir. Jocelyn DR. Andaya, Director IV, Bureau of Curriculum Delivery, DepEd Central Office, this Office advises you as Senior High School (SHS) Teacher in charge of the School’s Work Immersion Program (WIP) to undergo Work Immersion within January 15 to February 18, 2018 to have actual experience and first-hand information about Industry Operations.

2. Attached is the said Regional Memorandum for reference.

3. For information, guidance and compliance.

WINNIE E. BATOON, EdD.
Officer-in-Charge
Office of the Schools Division Superintendent

Encs: As stated

Reference: Regional Memorandum No. 008, s. 2018

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

SENIOR HIGH SCHOOL

16 January 2018

Roxas Street cor. Lopes Jaena Street, Zone II, Digos City 8002 553-8396/553-8376/553-9170/553-8375
553-8396/553-8376@www.dependedigocity.org@digoc.city@deped.gov.ph
REGIONAL MEMORANDUM
No. D05 s. 2018

INDUSTRY IMMERSION FOR SELECTED SENIOR HIGH SCHOOL (SHS) TEACHERS HANDLING WORK IMMERSION FOR SHS STUDENTS

To: Schools Division Superintendents
   Senior High School Heads

1. Pursuant to the DepEd Memorandum OAU-SCPD, BCD-2017-003098 from Dir. Jocelyn DR. Andaya, Director IV, Bureau of Curriculum Delivery, DepED Central Office, this Office advises the following selected Senior High School (SHS) Teachers Incharge of the Schools’ Work Immersion Program (WIP) to undergo Work Immersion within January 15 to February 18, 2018 to have actual experience and first-hand information about Industry Operations.

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<th>NO</th>
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2. The above activity is very vital in the WIP instructions and should be done only during favorable time on Saturdays, Sundays, or Holidays to avoid disruption of classes, for a minimum of 40 hours (5) days and a maximum of 80 hours (10) days, whichever is applicable in the Industry pre-identified by the Schools Division Office.

3. Work Immersion schedule should be submitted to this Office for proper monitoring of the Regional Supervisor Incharge of the Program.

4. A maximum amount of Four Thousand Eight Hundred Fifty Pesos (Php 4,850.00) will be given to each participant to cover the food, travel allowance and other incidental expenses while undergoing Work Immersion, chargeable against the 2017 Funds for the Implementation of the Redesigned Technical-Vocational High School Program (2016 Continuing Appropriation), all subject to the usual government accounting rules and auditing procedures. The reimbursement of travel expenses of the participants will be through List of Due and Demandable Accounts Payable-Advice to Debit Account (LDDAP-ADA) subject to the submission of complete travel documents.

5. Participants are entitled to Service Credit/Compensatory Over Time Credit (COC) for Immersion schedule that falls during Saturdays, Sundays, and Holidays as per CSC-DBM Joint Circular Memorandum No. 2, s.2004 and DepED Order No. 53, s.2003.

6. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Enclosures:
OAU-SCPD, BCD-2017-003098

ROC 012 / in/Room/C1407