DIVISION MEMORANDUM
No. 1-C, series of 2018

COORDINATION MEETING AND EARTHQUAKE DRILL FOR DAVRAA 2018

TO: Chief Education Supervisor - SGOD

Attention: REYZEN O. MONSERATE, RN, MAN
PDO II – Division DRRM Coordinator

1. In Pursuant to DepEd Order No. 48, s. 2012 entitled “Quarterly Conduct of the National School-Based Earthquake and Fire Drills”, the Department of Education with partner agencies are enjoined to undertake the earthquake drill. The Disaster Risk Reduction and Management (DRRM) in coordination with Public Safety and Security Command Center (PSSCC) and City Reduction and Management Office (CDRMO) of Davao City will conduct the simultaneous earthquake drill during the DAVRAA 2018 on February 16, 2018 at 8:00 AM in the billeting quarters.

2. The activity aims to equip and inform the athletes, coaches and stakeholders in the safety procedures before, during and after the earthquake.

3. In line with this, the Division DRRM Coordinator is directed to attend the coordination meeting on February 12, 2018 at 2:00 PM at Public Safety and Security Command Center, Davao City.

4. Accommodation, meals, transportation and incidental expenses will be charged to local funds subject to the existing accounting and auditing rules and regulations.

5. For information and compliance.

Winnie E. Batoon, EdD, CESE
Officer-In-Charge
Office of the Schools Division Superintendent

Encls: References: Regional Deped Memorandum
To be indicated in the Perpetual Index under the following subjects:

Reyzon Monserate: Coordination Meeting and Earthquake Drill for DAVRAA 2018
29 January 2018
MEMORANDUM

TO : Schools Division Superintendents
     OIC/SDS, ASDS, OIC/ASDS

ATTENTION: Division DRRM Coordinator

SUBJECT : Coordination Meeting and Earthquake Drill
          for DAVRAA 2018

DATE : January 25, 2018

The Department of Education RO XI, Disaster Risk Reduction and Management (DRRM) in coordination with Public Safety and Security Command Center (PSSCC) and City Disaster Risk Reduction and Management Office (CDRRMO) of Davao City will be conducting simultaneous earthquake drill on February 16, 2018 at 8:00am, in the billeting quarters. This aims to equip and inform athletes, coaches and stakeholders in the safety procedures before, during and after the earthquake.

Ancnt this the Region/Division Disaster Risk Reduction Management Coordinator of each division is advised to attend the activity to assist in the conduct of the drill.

Moreover, it is hereby requested that all DRRM coordinators should attend the coordination meeting on February 12, 2018 at 2:00PM at Public Safety and Security Command Center, Davao City.

Attached is the Schedule of Activities for your information and guidance.

Accommodation, meals, transportation and other allowable expenses will be charged to local funds subject to the existing accounting and auditing rules and regulations.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director
<table>
<thead>
<tr>
<th>Date/Time/Venue</th>
<th>Activities</th>
<th>Notes</th>
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<tbody>
<tr>
<td>February 12, 2018</td>
<td>Arrival of Advance Party</td>
<td>&gt; The Advance Party is expected to coordinate with the School Head of their assigned billeting quarter;</td>
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<td></td>
<td>2PM DRRM and Division Sports Coordinators Meeting @ PSSCC</td>
<td>&gt; Wearing of the delegation's ID with picture is required upon entering the check points and while only in the city for security purposes;</td>
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<td></td>
<td>c/o PSSCC, DepEd Region and Division</td>
<td>&gt; An assigned Security personnel (CTTMO) shall escort the advance party to their respective billeting quarter; and</td>
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<td>3PM COMMISSARY Meeting @ Palma Gil ES c/o CHO and DepEd Division</td>
<td>&gt; Please coordinate with the Billeting Quarter in charge:</td>
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<td>3PM DepEd- Region and Division Meeting Sports Coordinators @ DCNHS</td>
<td>WELITO I. ROSAL CP # 09994843413</td>
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<td>3PM CPP Orientation @ DTC c/o CSSDO – Ma’am Malou Bermudo</td>
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<td>February 13, 2018</td>
<td>10AM Media Briefing @ DTC c/o Sir Mikey w/ CIO</td>
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<td>3PM Medical Team – Palma Gil ES -CHO and DepEd Div</td>
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<td>February 14, 2018</td>
<td>Arrival of the Official Delegation</td>
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<td>Welcome Dinner in every Billeting Quarter</td>
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<td>&gt; Participants who will pass thru the checkpoints should use the fast lane.</td>
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<td>&gt; Upon entering, participants should prepare the following:</td>
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<td>&gt; List of participants per bus with signature;</td>
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<td>&gt; Wear your IDs upon entering the checkpoint;</td>
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<td>&gt; Submission of Manifesto should be done at the checkpoint area;</td>
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<td>&gt; Security Personnel shall be waiting at the entry area to escort the delegates to their respective billeting quarter.</td>
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<td></td>
<td>&gt; Please be on time;</td>
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<td></td>
<td>&gt; Proxy is not allowed; and</td>
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<td></td>
<td>&gt; Always wear your IDs wherever you are in the city.</td>
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<td>February 14-15, 2018</td>
<td>Orientation and Refresher Course of the Officiating Officials</td>
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<td>8:00AM – 5:00PM DCNHS, F. Torres St, DC</td>
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<td>Date/Time/Venue</td>
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| February 15, 2018 3:00PM | Solidarity Meeting among Coaches and Officiating Officials | ➢ Use the Maa gate in entering the UM Campus;  
➢ No ID, No entry shall be strictly implemented;  
➢ Proxy is not allowed;  
➢ Wear white T-shirt and maize pants;  
➢ Orientation on the manner of the conduct of these drills shall be done during the Div. Sports Coordinators’ Meeting on January 4, 2018; and  
➢ Regional and Division DRRM Coordinators shall facilitate the said drills. |
| February 16, 2018 6:00AM | Simultaneous Earthquake and Fire Drills | ➢ Each delegation should require at least 50 athletes and 50 coaches to attend the mass;  
➢ All Division Sports Coordinators should be present;  
➢ Wear IDs and chosen uniform; and  
➢ Assign at least 2 delegates for the offering (preferably 1 athlete & 1 coach); |
| February 16, 2018 Start of some events | Start of some events  
(Some events will start earlier because the Mayor will not be available on Feb. 24) | ➢ Each delegation should require at least 50 athletes and 50 coaches to attend the mass;  
➢ All Division Sports Coordinators should be present;  
➢ Wear IDs and chosen uniform; and  
➢ Assign at least 2 delegates for the offering (preferably 1 athlete & 1 coach); |
| February 16, 2018 6:00PM | Thanksgiving Mass  
Presider: Arch. Romulo M. Valles | ➢ Each delegation should require at least 50 athletes and 50 coaches to attend the mass;  
➢ All Division Sports Coordinators should be present;  
➢ Wear IDs and chosen uniform; and  
➢ Assign at least 2 delegates for the offering (preferably 1 athlete & 1 coach); |
| February 18, 2018 3:00PM | OPENING CEREMONIES  
PARADE – NO STOPPING  
Assembly Area  
Inside UM Campus  
Entrance of Colors | Participants are requested to be at the Assembly Area at 2:00PM;  
➢ All delegates are required to attend the Opening Program;  
➢ No ID, No uniform, No entry policy shall be strictly implemented;  
➢ Bottled water shall be provided inside the UM Sports Complex;  
➢ Bringing of unnecessary bags are prohibited;  
➢ Reverence and respect shall at all times be accorded to the Philippine National Flags;  
➢ All are enjoined to stand and observe the entrance of colors without unnecessary |