DIVISION MEMORANDUM
No. [545], s. 2018

February 13, 2018

ACCOMPLISHMENT OF THE CERTIFICATE OF COMPLIANCE ON THE POSTING
OF THE CERTIFIED LIST OF VOTERS

To: Public Schools District Supervisors
School Principals/ Heads

1. This has reference to COMELEC Resolution No. 10246, prescribing the period for
posting of the certified list of voters and the attached basic communication of the
Election Officer V of the Commission on Elections, Digos City, requesting this Office for
assistance as a deputized agency in distributing the list of voters per barangay to the
respective school heads in the polling places where they are assigned.

2. Anent thereto, you are hereby instructed to post the certified list of voters in your
respective schools/polling places immediately upon receipt hereof.

3. Attached is the Certificate of Compliance to be accomplished by the concerned school
heads as a proof that you have complied said instruction and submit it to the Division
Records Section not later than Monday, February 19, 2018.

4. The school heads are further requested to take pictures of the posted list and tag their
Facebook account, COMELEC DIGOSCITY:

5. Wide dissemination of this Memorandum is deemed necessary.

FOR AND IN THE ABSENCE OF:

DR. WINNIE E. BATOOH, EdD
Office in Charge
Office of the Schools Division Superintendent

ENDS:
Letter of Election Officer IV

References: COMELEC Res. No. 10246
To be indicated in the Perpetual Index under the following subjects:
COMELEC, BARANGAY & SK ELECTIONS

zgg: certified list of voters
13 February 2018
8 February 2018

WINNIE E. BATOON, Ed. D.
Officer-In-Charge
Office of the Schools Division Superintendent
Digos City, Davao del Sur

Sir:

In connection with COMELEC Resolution No. 10246, prescribing the period for posting of the certified list of voters, may we request your assistance as a deputized agency in distributing the list of voters per barangay to the respective school heads in the polling places where they are assigned.

May we request that we be furnished with a certificate of compliance of the said request. Attached is the format of the certification to be accomplished by the school heads after posting of the list.

The school heads are further requested to take pictures of the posted list and please tag our Facebook account, COMELEC DIGOS CITY.

Thank you very much for your assistance.

ATTY. AIMEE P. FEROLINO-AMPOLOQUIO
Election Officer IV
CERTIFICATE OF COMPLIANCE

This is to certify that I received from ATTY. AIMEE FEROLINO-AMPOLOQUIO, one copy of the list of voters of barangay _________________, Digos City, consisting of _________ precincts.

This is to certify further that the said list of voters was posted on _________________ at _________________
Barangay _________________, Digos City.

Issued this ____ day of February, 2018.

______________________________
Signature above printed name

______________________________
Designation