DIVISION MEMORANDUM
No. 394, s. 2018

May 10, 2018

ESTABLISHMENT AND DESIGNATION OF DEPED-DIVISION ELECTION TASK FORCE FOR THE 2018 BARANGAY AND SK ELECTION

To: HELEN A. CASIMIRO – Public Schools District Supervisor
DATU ROGER A. MANAPOL, Ed. D. – School Principal IV
CECILE C. UY – Education Program Specialist II
MYHRRA FAYE LL. BONTIA – Administrative Officer IV
DOMINADOR O. ESPACIO – Job Order

CORRIGENDUM

1. Pursuant to the Division Memorandum No. 387, s. 2018 issued on May 8, 2018 on the establishment and designation of the Schools Division Office personnel to compose the Election Task Force for the 2018 Barangay and Sangguniang Barangay Elections, you are hereby enjoined to serve as members of the task force during the election period which shall start from on May 13, 2018 at 2:00 pm and end on May 15, 2018 at 2:00 PM.

2. The following are your schedules and personnel to be replaced, to wit:

   a. For MRS. HELEN A. CASIMIRO, you shall replace Mrs. Bontia and your assignment shall be at the COMMUNICATION UNIT with these schedules: First Shift – 10:00 PM of May 13 to 6:00 AM of May 14; and, Second Shift - 10:00 PM of May 14 to 6:00 AM of May 15.

   b. For DATU ROGER A. MANAPOL, Ed. D, you shall report to the Digos City National High School from 2:00 PM of May 13 to 2:00 PM of May 15.

   c. For MRS. MYHRRA FAYE LL. BONTIA, you shall replace Mr. Monserate and your assignment shall be at the MEDICAL UNIT with these schedules: First Shift – 10:00 PM of May 13 to 6:00 AM of May 14; and, Second Shift - 10:00 PM of May 14 to 6:00 AM of May 15.

   d. For MRS. CECILE C. UY, you shall replace Mr. Dedace and your assignment shall be at the OPERATIONS GROUP with these schedules: First Shift – 10:00 PM of May 13 to 6:00 AM of May 14; and, Second Shift - 10:00 PM of May 14 to 6:00 AM of May 15.

   e. For DOMINADOR O. ESPACIO, you shall report to the Office from 2:00 PM of May 13 to 2:00 PM of May 15.

3. For your guidance and compliance.

Winnie E. Batcon, Ed. D.
Officer in Charge
Office of the Schools Division Superintendent

Ends: as stated

References: Division Memorandum No 387, s. 2018
To be indicated in the Perpetual Index under the following subjects:
SUBJECT: SGOD, CID, ADMIN.
admin5: Establishment and Designation of DEPED-Division Election Task Force for the 2018 Barangay and SK Election
10 May 2018