MEMORANDUM # 067, 2016

TO: JESSICA LUCERO
Principal II
Digos City Central Elementary School

Attention: RAMIL MAGAWAY
Teacher I
Digos City Central Elementary School

FROM: DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge

SUBJECT: DESIGNATION AS TRAINER/COACH FOR SEPAK TAKRAW (Secondary Boys) IN PREPARATION FOR THE 2016 DAVRAA MEET

DATE: February 4, 2016

1. In preparation for the 2016 DAVRAA Meet, there is a need for our athletes to be trained and be equipped with the knowledge and skills on particular sports events.

2. Knowing the expertise of MR. RAMIL MAGAWAY in the field of Sepak Takraw, please advise him to report to the in-house training of athletes as Trainer/Coach for the Sepak Takraw (Boys) from February 4-9, 2016 in the absence of MR. R-JHON ALAG who is now attending the National Science Quest in Rubiks Cube in Baguio City.

3. Please advise him further to take charge of the team while Mr. R-Jhon Alag is still on official trip to Baguio.

4. For immediate action.