MEMORANDUM

No. [91], series of 2016

TO:        ATTY. GERWIN RYAN L. RABAYA
            Attorney III

For and in the absence of:

FROM:      DEE D. SILVA, DPA, CESO VI
            Schools Division Superintendent

            FRANCIS JUDE D. ALCOMENDRAS
            Administrative Officer V
            Officer – In - Charge

SUBJECT:   Attendance to Launching of Tambayan’s Short Film on Juvenile Justice

DATE:      April 12, 2016

1. Attached hereto is an invitation letter from Mary Jane B. Belenson, Program Manager of Tambayan Center for Children’s Rights, Inc. re: above-named subject, contents of which are self – explanatory.

2. For your attendance.
April 8, 2016

DEE D. SILVA, DPA, CESO IV
OIC, Assistant Schools Division Superintendent
Department of Education
Digos City Division

Dear Ms. Silva:

Greetings from the children and staff of Tambayan!

Tambayan Center for Children's Rights, Inc. is a nonprofit organization that has been working in partnership with adolescent girls in the streets for more than 20 years. This year marks the 20-year anniversary of the organization in its tireless advocacy work and unwavering partnerships with its stakeholders.

As part of the year-long celebration, an event will take place in Cinematheque, Palma Gil St., Davao City this April 13, 2016 (Wednesday). The event is a launching of Tambayan's short film on Juvenile Justice as well as a posthumous awarding to the late Hon. Leonardo Avila III, who has been an important key figure of Tambayan since it began. A short video teaser for the 20-year anniversary coffee table book will also be shown. The event will begin at 1 p.m. and end at 3 p.m. We urge you to take an early lunch as our arriving and registration begins at 12:30 p.m.

This letter serves as your cordial invitation. Please come on time as we will begin on schedule. Late comers are highly discouraged. The dress code for the event is smart casual to semi-formal. Light snacks will be served afterwards.

As a valuable partner to the organization, we always look forward to seeing you in our events. Thank you for your unending support.

For the children,

Mary Jane B. Belenson
Program Manager