MEMORANDUM NO. 225 SERIES OF 2016

TO : DIVISION OFFICE PERSONNEL

SUBJECT: ESTABLISHMENT AND DESIGNATION OF DEPED-DIVISION ELECTION TASK FORCE FOR THE 2016 NATIONAL AND LOCAL ELECTIONS

DATE: 28 APRIL 2016

1. In consonance to the herein DepEd Memorandum No. 65, Series of 2016 dated April 26, 2016 in relation to DepEd Memorandum No. 65, Series of 2013, this Office hereby establishes the DepEd-Division Election Task Force (ETF) for the 2016 National and Local Elections to be operational effective on May 8, 2016 to May 10, 2016.

2. In view hereof, this Office creates and designates the DepEd-Division ETF, to wit:

STEERING GROUP:

1. Emmanuel Hugo - Chair
2. Beverly Daugdaug - Co-Chair
3. Imelda Cardines - Member

OPERATIONS GROUP:

1. Francis Jude Alcomendras - Chair
2. Ronald Dedace - Member
3. Maria Jadloc - Member

SECRETARIAT:

1. Analiza Almazan - Chair
2. Ida Juezan - Member
3. Ferna Alde - Member
4. Aleli Chiong - Member
5. Moises Ferral - Member

COMMUNICATION UNIT:
1. Anamerthyl Regala - Chair
2. Xavier Fuentes - Member
3. Myhrra Faye Bontia - Member

CALL CENTER MONITORING DATABASE UNIT:

1. Stephen Pascual - Chair (ICT Room)
2. Merlyn Obenza - Member (SDS Office)
3. Ethel Calva - Member (Accounting Office)
4. Evangeline Marata - Member (HRMO Office)

EXTERNAL COORDINATION:

1. Cherry Rossette Oliva - Chair (Digos Oriental)
2. Luzminda Jasmin - Member (Digos Oriental)
3. Airon Alejandro - Member (Mt. Apo)
4. Albert Espino - Member (Mt. Apo)
5. Ronilyn Nieves - Member (Digos Occidental)
6. Jason Senarillos - Chair (Digos Occidental)

LOGISTICS AND SUPPORT UNIT:

1. Noreliza Misal - Chair
2. Tabetha Senajon - Member
3. Rosario Diamante - Member
4. Marcelino Ranollo - Member
5. Mary Glor Tabanao - Member

TEACHERS DEFENSE, LEGAL AND TECHNICAL UNIT:

1. Atty. Gerwin Ryan Rabaya - Chair
2. Patriotso Penas - Member
3. Francis Jude Alcomendras - Member
4. Vicente Laburada - Member

MEDICAL UNIT:

1. Daissy Jane Sanoy - Chair
2. Reyzen Monserate - Member
3. Sara Gretchen Adeva - Member
4. Jake Llyod Vencio - Member
5. Danilo Ebol Jr. - Member

3. As such, the Division ETF shall render overtime services with pay and perform the following duties:

a. Ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Board of Election Inspectors (BEIs) as well as supervisors, principals, and other employees of DepEd who will also serve during the aforesaid elections;
b. Serve as DepEd’s institutional link to volunteer organizations, individuals as well as partner agencies involved in the elections; and

c. Perform other related duties from time to time.

4. Expenses for the establishment and operation of DepEd-Division ETF shall be charged to the Maintenance and Other Operating Expenses (MOOE) subject to existing accounting and auditing rules and regulations.

5. For compliance.

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DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Encls:

As stated
DepEd MEMORANDUM
No. 65, s. 2016

ESTABLISHMENT OF THE 2016 DEPARTMENT OF EDUCATION TASK FORCE
OPERATION CENTER IN THE CENTRAL, REGIONAL AND SCHOOLS
DIVISION OFFICES IN CONNECTION WITH THE MAY 9, 2016
NATIONAL AND LOCAL ELECTIONS

To: Undersecretaries
   Assistant Secretaries
   Bureau and Service Directors
   Regional Directors
   Schools Division Superintendents
   All Others Concerned

1. Pursuant to Article IX-C Section 2 (4) 1987 Philippine Constitution, the
   Commission on Elections (COMELEC) has the power to deputize law enforcement
   agencies and instrumentalities of the government for the exclusive purpose of
   ensuring free, orderly, honest, peaceful and credible elections.

2. The Department of Education (DepEd) is one of the national agencies
   deputized by COMELEC to ensure free, orderly, honest, peaceful and credible
   elections through the appointment of public school teachers to serve as chairmen
   and members of the Board of Election Inspectors (BEIs) for National and Local
   Elections.

3. By virtue of the abovementioned authority granted by COMELEC to DepEd
   to ensure compliance with and enforcement of all orders and instructions relative
   to the election duties of the latter’s personnel to ensure free, orderly, honest,
   peaceful and credible elections, the 2016 DepEd Election Task Force (ETF)
   Operation Center will be established in the Bulwagan ng Karunungan, DepEd
   Central Office (CO), Meralco Avenue, Pasig City starting 1:00 P.M. of May 8, 2016
   and ends at 6:00 P.M. of May 10, 2016.

4. Likewise all regional offices (ROs) and schools division offices (SDOs) of the
   Department are hereby authorized to create their respective ETF Operation Centers
   on the same dates and schedule mentioned above.

5. The DepEd ETF will ensure that teachers shall be provided with adequate
   information, technical and legal assistance in the course of the performance of their
   duties as members of the Board of Election Inspectors (BEIs), as well as school
   principals, supervisors, schools division superintendents and other employees of
   DepEd who will serve during the May 9, 2016 Automated National and Local
   Elections.

6. The DepEd ETF Operation Center shall also serve as DepEd’s institutional
   link to volunteer organizations, individuals, as well as partner agencies involved in
   the 2016 Automated National and Local Elections.

7. All DepEd officials and personnel, being in the civil service, are reminded not
   to intervene directly or indirectly, in any election campaign or engage in any
   partisan political activity, except to vote.
8. Please be reminded that the Commission on Audit (COA) does not allow the grant of honoraria to the officials and personnel who will render their services in their respective ETFs. Payments of overtime pay to qualified personnel in the ROs and SDOs who will compose the DepEd ETF are hereby authorized, subject to availability of funds and existing auditing rules and regulations.

9. DepEd officials and personnel in the CO who shall render invaluable services to the ETF Operation Center shall be entitled to leave credits in accordance with DepEd Order No. 53, s. 2003 entitled *Updated Guidelines on the Grant of Vacation Service Credits to Teachers.*

10. Immediate dissemination of this Memorandum is desired.

\[Signature\]

BR. ARMIN A. LUJASTRO FSC
Secretary

References:
DepEd Memorandum No. 65, s. 2013
DepEd Order (No. 53, s. 2003)

To be indicated in the Perpetual Index
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