Division Memorandum No. 249 s. 2016

To: Public Secondary School Heads
School LIS Coordinators
Maylene P. Quimque – Kapatagan NHS
Chona Lasib – Digos City NHS
Roy S. Dela Cruz – Ruparan NHS
Jovic V. Sucayre – DiCNHS – Matti HS Annex

From: DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Subject: SPECIAL MEETING FOR SENIOR HIGH SCHOOL (SHS) LEARNER INFORMATION SYSTEM (LIS) ENROLMENT AND CLASS PROGRAM UPDATES/PREPARATION

Date: May 17, 2016

1. The Division SHS Coordinator and the Planning Officer will conduct a special meeting for Senior High School (SHS) Learner Information System (LIS) Enrolment and Class Program Updates/Preparation on May 18, 2016 (Wednesday), 2:00 P.M. at the Division Office Function Hall. Please bring your proposed Class Program.

2. Travel and other incidental expense incurred relative to this activity are chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.

3. For compliance.