



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
SCHOOLS DIVISION OF DIGOS CITY  
City of Digos



Office of the City Schools  
Division Superintendent

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DIVISION MEMORANDUM

No. 384, series of 2016.

TO : Chiefs, CID and SGOD  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
Teachers and Parents  
All Others Concerned

FROM : *see*  
DEE D. SILVA, DPA, CESO VI  
Schools Division Superintendent

SUBJECT : **ELECTION OF OFFICERS  
DIGOS CITY FEDERATION OF PARENTS-TEACHERS ASSOCIATION**

DATE : July 25, 2016

DepEd Schools Division of Digo:  
**RELEASED**  
Date: JUL 26 2016 Time: 8:15  
By: *[Signature]*

- Pursuant to DepEd Order No. 77, s. 2009 and DepEd Order No. 83, s. 2009, Guidelines for the Conduct of Elections of the PTA at the School Level and Their Federations, the following shall be observed by public elementary and secondary schools every school year:
  - The organization of Homeroom PTAs and election of their officers from among the parents/guardians shall be held within **fifteen (15) days** from the start of the school year;
  - The election of the members of the Board of Directors (BOD) of the School PTA from among the elected Homeroom Presidents and Homeroom Advisers shall be held within **thirty (30) days** from the start of the school year;
  - The election of Officers of the School PTA from among the BOD members shall be on the same day of their election to the BOD; and
  - The election of Officers of the Municipal/City Federations of PTAs from among the Presidents of School PTAs of all public elementary and secondary schools shall be held within **forty-five (45) days** from the start of the school year.
- For the election of Officers of the Federation of PTA - Digos City, the schedule will be on **August 2, 2016 Tuesday 9:00 AM** at the **Ramon Magsaysay Central ES - Library**. It will also serve as an avenue for the presentation of accomplishment report of the outgoing/incumbent Federation Officers for SY 2015-2016, and the first meeting of the incoming Federation Officers for SY 2016-2017.
- For queries, you may contact Engr. Peter July Sorongon at 0948 672 8841 or Anamerthyl I Regala at 0909 5508530. The softcopy of this memorandum may be accessed @ [www.depeddigocity.org/memo](http://www.depeddigocity.org/memo).
- For wide dissemination and compliance.