Division Memorandum
No. 422, s. 2016

To: School Principals/Officers-in-Charge
   Public Elementary and Secondary Schools

From: DEE D. SILVA, DPA, CESO VI
      Schools Division Superintendent

Subject: Planning Conference for the Science Activities for SY 2016-2017

Date: August 9, 2016

The field is hereby informed of the Planning-Conference for the Science Activities on August 11, 2016, 1:00 o’clock in the afternoon at the Ramon Magsaysay Central Elementary School Library. The Planning-Conference aims to (1) plan the activities to be conducted in relation to the Science Club Month Celebration, (2) discuss the mechanics of the different events to be contested in the Division Science Quest; and (3) discuss the mechanism of monitoring the implementation of Science Curriculum and the activities of the YES-O.

In line with this, District Science Coordinators and Division YES-O Officers of the Advisers’ Group are directed to attend the said conference. The following are the elected YES-O Officers:

President: Vienna Shiela Jeamfe Encarnacion
Vice President: Relydia Banlusan
Secretary: Aida Duropan
Treasurer: Mary Jane Bongcayao
Auditor: Jean Sarabillo
PIO: Maria Gilda Lustre
Peace Officer: Rex Calamohoy

School heads are advised to ensure that classes of the teacher-participants are taken care of.

Travel and other incidental expenses incurred relative to the attendance to this conference shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.