DIVISION MEMORANDUM
No. 434, s. 2016

TO : Chief – Curriculum Implementation
     Public Schools District Supervisors
     Elementary School Principals/School Heads
     Secondary School Principals/School Heads

FROM : DEE D. SILVA, DPA, CESO VI
       Schools Division Superintendent

SUBJECT : Libraries and Librarians Profile

DATE : August 12, 2016

1. Attached is a photocopy of the Regional Memorandum No. 203, s. 2016 re: Libraries and Librarians Profile.

2. In this end, the schools are hereby directed to submit status/profile of their school libraries and librarians using the attached template.

3. Result of which will be the basis for monitoring, evaluation and intensification of the role of Libraries and Librarians in the full implementation of Learning Resource Management and Development Center.

4. The deadline of submission will be on or before August 17, 2016, attention: LRMDS c/o Mrs. Juvy A. Comaingking, Librarian II, Digos City Division.

5. For dissemination and compliance.

For and in the absence of:

DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

FRANCIS JUDE D. ALCOMENDRAS
Administrative Officer V
REGITIONAL MEMORANDUM NO. 203, s. 2016

TO: Schools Division Superintendents

FROM: ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director

SUBJECT: Libraries and Librarians Profile

DATE: August 08, 2016

1. Relative to the implementation of DepEd Order No. 75, s. of 2008, Institutionalization of the Maintenance and Operation of Library Hubs and DepEd Order No. 64, s.2009, Institutionalization of DepEd Library Hubs Project in all Regional and Schools Division Nationwide, all Division Offices are directed to submit their Libraries and Librarians Profile using the attached proforma.

2. Consolidated profile will be the basis for monitoring, evaluation and intensification of the role of Libraries and Librarians in the full implementation of Learning Resource Management and Development Centers (LRMDC) in the Division and Regional Offices.

3. Report shall be submitted on or before August 19, 2016, attention: LRMDC c/o Mrs. Maria Edith C. Ibañez, Librarian II, Regional Office.

4. Immediate dissemination and compliance of this Memorandum is desired.
<table>
<thead>
<tr>
<th>Library Location (School &amp; Address)</th>
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<tbody>
<tr>
<td>Established Date/Years of Existence</td>
<td></td>
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<tr>
<td>Source of the Building</td>
<td></td>
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<tr>
<td>Building Cost</td>
<td></td>
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<tr>
<td>Licensed Librarian</td>
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<tr>
<td>Non-Licensed Librarian</td>
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<tr>
<td>Teacher Librarian</td>
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<tr>
<td>ALS Mobile Library In-charge</td>
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<tr>
<td>Content of the Library (e.g. textbooks, reference materials, fiction &amp; non-fiction)</td>
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<tr>
<td>Models of Acquisition of Collection (e.g. donated, bought)</td>
<td></td>
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<tr>
<td>Users (e.g. teachers, students, staff)</td>
<td></td>
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<tr>
<td>Title of Activities</td>
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<tr>
<td>Persons Involved</td>
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<tr>
<td>Date</td>
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</table>

**Problems Encountered**

**Action Taken**

**Recommendations**

Note: Use additional sheet if necessary.

Prepared by: 

Designated Librarian

Noted by: 

School Principal