



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 506, series of 2016.

TO : RODOLFO II M. OSORNO
Teacher III
Ramon Magsaysay Central Elementary School

FROM : *ds*
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT : **DIGOS CITY DIVISION HARMONIC MENTORS COORDINATOR**

DATE : September 9, 2016

DepEd Schools Division of Digo:

RELEASED
8559

Date: **SEP 13 2016** Time: 1:00 PM

By: *[Signature]*

In the exigency of the service, you are hereby designated as the **Digos City Division Harmonic Mentors Coordinator**. With this, you shall have the following duties and responsibilities:

1. Handle and coordinate a schedule of rehearsal of the choir group without disrupting classes;
2. Provide support and resources for the established and emerging music ensembles and soloists;
3. Participate in various activities and events (significant music events) deemed necessary;
4. Enhance and expand the existing music program. Increase involvement of all Teaching and Non-Teaching Personnel to realize their gifts of music; and
5. Submit documents and reports as required.

This assignment/designation is in addition to your regular functions as Teacher III of Ramon Magsaysay Central Elementary School, without additional remuneration or priority in promotion.

This assignment/designation takes effect on September 9, 2016.