DIVISION MEMORANDUM
No. 512, s. 2016

TO: RONILYN P. NIEVES
EPS-Division Testing Coordinator

FROM: DEE D. SILVA, DPA, CESO V1
Schools Division Superintendent

SUBJECT: PARTICIPATION TO THE NATIONAL CONFERENCE ON
THE STANDARDIZED TEST ADMINISTRATION AND
EVALUATION OF DOCUMENTS FOR REGIONS X, XI,
AND XII

DATE: September 14, 2016

1. Per DepED Memorandum No.132, s. 2016 re: Change in the Schedule of
Administration of the National Career Assessment Examination for School Year
2016-2017; DepED Memorandum No. 127, s. 2016 re: Administration of Test of
English Proficiency for Teachers and Process Skills Test in Science and Mathematics
for the School Year 2016-2017; and DepED Memorandum No. 126, s. 2016 re:
Administration of the Philippine Educational Placement Test for School Year 2016-
2017, you are hereby directed to attend the National Conference on the Standardized
Test Administration and Evaluation of Documents for Regions X, XI and XII on
September 15, 2016 at Star Hotel, Mabini Street, Cor. Voyager St., Brgy. 9-A, Pob.
Davao City.

2. Orientation will start at exactly 8:00 a.m. on September 15, 2016.

3. Participants are advised to bring the following:
   a) NCAE-Updated enrolment data of all Grade 9 students in public and private
      schools
   b) PEPT – Actual number of registrants (including their birthdates and the last
      grade level completed
   c) TEPT-PST – Total number of Grade 7 and 8 Mathematics and Science Public
      School Teachers

4. Traveling expenses of the participants shall be charged to Bureau of Educational
   Assessment (BEA) funds which will be paid in their Bank Accounts.

5. For guidance and compliance.
NOTICE

September 8, 2016

NATIONAL CONFERENCE ON THE STANDARDIZED TEST
ADMINISTRATION AND EVALUATION OF DOCUMENTS FOR
REGIONS X, XI AND XII

Per DepED Memorandum No. 132, s. 2016 re: Change in the Schedule of
Administration of the National Career Assessment Examination for School Year 2016-
2017; DepED Memorandum No. 127, s. 2016 re: Administration of Test of English
Proficiency for Teachers and Process Skills Test in Science and Mathematics for the
School Year 2016-2017; and DepED Memorandum No. 126, s. 2016 re: Administration
of the Philippine Educational Placement Test for the School Year 2016-2017, herewith
is the name of the venue and the date of the National Conference on the Standardized
Test Administration and Evaluation of Documents for Regions X, XI and XII.

<table>
<thead>
<tr>
<th>Venue</th>
<th>Date</th>
<th>Check-in/ Check-out</th>
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</thead>
<tbody>
<tr>
<td>Casa Leticia Boutique Hotel</td>
<td>Sept. 15, 2016</td>
<td>Sept. 14, 2016- Dinner</td>
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<tr>
<td>J. Camus St., Davao City</td>
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<td>Sept. 15, 2016- PM</td>
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<td>(Fronting People’s Park)</td>
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Reminders:

1. Traveling expenses of participants shall be charged to BEA funds which will be
paid in their Bank Accounts.
2. Orientation will start at exactly 8:00 a.m.
3. Bring the following documents (in hard and soft copies) for evaluation:
   A. NCAE- Updated enrolment data of all Grade 9 students in public and private
      schools.
   B. PEPT- Actual number of registrants (including their birthdates and the last
      grade level completed)
   C. TEPT-PST- Total number of Grade 7 and 8 Mathematics and Science Public
      School teachers.

[NELIA V. BENITO, Ph.D., CESO IV]
Director IV