Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Division of Digos City

DIVISION MEMORANDUM No. 517, e. 2016

TO       : Public Schools District Supervisors
          Public Elementary School Heads
          
          Attention:
          
          Jasmin Bucod
          Colorado Elementary School
          
          Marvin Biscocho
          G. Reusora Central Elementary School

FROM     : DEE D. SILVA, DPA, CESO VI
          Schools Division Superintendent

SUBJECT  : TRAINING WORKSHOP ON ENHANCEMENT
          PROGRAM FOR SCHOOL PAPER ADVISERS

DATE     : September 14, 2015

1.) There will be a 3-Day Training Workshop on “Enhancement Program for School Paper
Advisers on September 16 – 18, 2016 at Jose Maria College, Davao City. Details of
which are found in the attached documents.

2.) In view hereof you are advised to send:

       Jasmin Bucod of Colorado Elementary School, Digos Occidental District in lieu
       of Mrs. Catherine Maghanoy
       Marvin Biscocho of G. Reusora Central Elementary School, Mt. Apo District in
       lieu of Mrs. Fe Exclamado

3.) Please ensure that there will be No Disruption of Classes for teacher-attendees of the said
training.

4.) Travel expenses, accommodation, food and other incidental expenses of the participants
shall be charged against Local Funds/School MOOE/School Paper Fund subject to the
usual accounting and auditing rules and regulations.

5.) For immediate dissemination and compliance.

[Signature]

[Stamp: RELEASED]

[Date: SEP 1 5 2016]
[Time: 8:30]