



Republic of the Philippines
 Department of Education
 REGION XI
 Division of Digos City
 Tel Nos. (082)553-8375/553-8376
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DIVISION MEMORANDUM

No. 519, series 2016

TO : Public School District Supervisors
 Education Program Supervisors
 School Heads

FROM : DEE D. SILVA, DPA, CESO VI ✓
 Schools Division Superintendent

SUBJECT : **DIVISION ICT LITERACY WORKSHOP FOR TEACHERS**

DATE : September 15, 2016

1. There will be a Division ICT Literacy Workshop for Teachers on September 20-22, 2016. Two participants from each Elementary and Junior High School, the ICT Coordinator and LRMDs Coordinator, are requested to attend.
2. The venue of the training will be announced later. The following are the schedules of the workshop, to wit;

Date/ Time	Participants
Sept. 20, 2016 8:00AM -5:00PM	<ul style="list-style-type: none"> • School ICT Coordinators • School LRMDs Coordinators • Public Schools District Supervisors • Education Program Supervisors
Sept. 21, 2016 8:00AM -5:00PM	<ul style="list-style-type: none"> • School ICT Coordinators • School LRMDs Coordinators
Sept. 22, 2016 8:00AM -5:00PM	<ul style="list-style-type: none"> • School ICT Coordinators • School LRMDs Coordinators • Public Schools District Supervisors • Education Program Supervisors

3. Participants should bring Pocket WiFi and Laptops.
4. Meals during the training will be charged against the Division ICT Training budget, while individual transportation and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For clarifications or inquiries, you may contact the IT Officer, Mr. Stephen R. Pascual, through Telephone No. (082) 553-8375 or stephen.pascual@deped.gov.ph. DepEd Schools Division of Digo:

RELEASED
 Date: SEP 15 2016 Time: 4:50 PM
 By: [Signature]