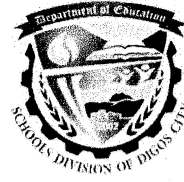




Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI
Schools Division of Digos City
City of Digos



March 20, 2017

DIVISION MEMORANDUM
NO. 195, s.2017

CONDUCT OF EARTHQUAKE MOCK DRILL

To: All Schools Division Office Personnel

1. In relation to the Division Memorandum Number 187 series 2017 dated March 16, 2017 re: **Conduct of 1st Quarter CY 2017 Nationwide Simultaneous Earthquake Drill (NSED)**, this Office will conduct an **Earthquake Mock Drill to all Schools Division Office Personnel on March 21, 2017 at 4:00 PM.**
2. This activity aims to assess the capacity level of the personnel in the eventuality of disasters and emergencies.
3. The Team Leaders, Assistant Team Leaders and the Members of the Division Disaster Action Team are advised to coordinate each other and perform functions as directed.
4. A conference shall be done after the said activity.
5. Attached is a copy of the CDRRMC Earthquake Drill Evaluation Form for your reference and guidance.
6. Wide and immediate dissemination of this Memorandum is earnestly desired.

DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

For and in the absence of the SDS:

DepEd Schools Division Office
RELEASED
3133
MAR 20 2017 TIME 10:10 AM
BY:

EMMANUEL P. HUGO
Chief Education Supervisor
School Governance & Operations Division
Officer-In-Charge

RBD-HRD

Tel. No. (082) 553-8375; 553-8376; 553-8396; 553-9170 Fax No. (082) 553-8376+



CITY GOVERNMENT OF DIGOS
CITY DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL



CDRRMC EARTHQUAKE DRILL EVALUATION FORM

Activity Title:		Name of Participants:					
Place of Activity:		Duration of Evacuation:					
Date of Activity:							
Name of LDCC/DCG or DAT:							
Please rate each aspect of the activity listed below on a scale of 1 to 5, where 1 is the minimum and 5 is the maximum		Min				p	If you feel that your response needs to be qualified, please fill up the column below.
PART I- GENERAL EVALUATION		1	2	3	4	5	COMMENTS and OBSERVATION
1. The alarm system used was loud enough to be heard by all the drill participants.							
2. The drill participants executed the "duck, cover and hold" technique during the Alarm Phase or while the alarm system is being sounded.							
3. The drill participants waited for the alarm system to stop before evacuating.							
4. The drill participants executed the "buddy-buddy" system during the evacuation phase.							
5. The participants walked faster than normal during the evacuation phase.							
6. The drill participants followed their evacuation routes to the Evacuation area/s.							
7. The drill participants performed the "crouch and tuck-head" technique when the second alarm system sounded.							
8. The participants checked for any sustained injury in the evacuation/assembly area/s.							
9. A headcount was conducted while in the evacuation area.							
10. The participants stayed on the evacuation area until the drill was terminated.							
11. The DAT Emergency Response Team such as:							
a. Incident Commander							
b. First Aid Team							
c. Search and Rescue Team							
d. Site Security Team							
e. Fire Safety Team							
f. Evacuation Team							
g. Maintenance Team (Damage and Salvage Team)							
h. Communication Team							
SUBTOTAL							
GRAND TOTAL/OVERALL RATING							

RATING SCALE

50-55 points -	OUTSTANDING	35-39 points -	FAIR
45-49 points -	VERY SATISFACTORY	34 and below -	NEEDS IMPROVEMENT
40-44 points -	SATISFACTORY		

PART II- RECOMMENDATION/S

Evaluator
Signature over Printed Name

Agency Represented: _____
 Designation: _____
 Landline and Mobile NO: _____
 Email Address: _____