DIVISION MEMORANDUM

July 24, 2018

No. 596, s. 2018

Orientation and Training on Adolescent Health and Development
Program Manual of Operations

TO: DHELMIE CHRISTINE S. PENAS, RN
Nurse II


2. This activity offers to assist program managers, coordinators and implementers to choose where to place resources, contains monitoring and evaluation measures to help track how the program is proceeding or progressing and guide for decision making.

3. Travel and other incidental expenses to the attendance shall be charged to local funds Subject to the usual accounting and auditing rules and regulation.

4. For information and compliance.

WINNIE E. BATTOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

For and in the absence of the Schools Division Superintendent

MELANIE P. TACIO, PhD.
Officer-In-Charge
Office of the Assistant School Division Superintendent
MEMORANDUM

TO: All Schools Division Superintendents
   SGOD Chiefs

SUBJECT: Orientation and Training on Adolescent Health and Development
         Program Manual of Operation.

DATE: July 20, 2018

Hereewith is a letter from Dr. Annabelle P. Yumang, MD, MCH, CFSE, Officer-in-
Charge, Director IV of the Department of Health Region XI regarding the conduct of
Orientation and Training on Adolescent Health and Development Program Manual of
Operation on July 25-27 at Grand Men Seng Hotel, Davao City. The manual offers
assistance to program managers, coordinators and implementers to choose where to
place resources, contains monitoring and evaluation measures to help track how the
program is progressing and guide for decision making.

Anent with this, they are inviting two (2) regional Adolescent Health and Development
Program point persons and one (1) point person per division to attend the said activity.

Hotel accommodation, meals and supplies expenses shall be charged to DOH-AHDP
funds while transportation expenses of the participants shall be charged to local funds, subject to
usual accounting and auditing rules.

For questions and clarifications and confirmation of attendance, kindly contact Ms. Juliet
Emily Jean Rizalda at 305-1114 or 09474076606 or 09322714306.

Immediate and wide dissemination of this Memorandum is desired.

ATTY. ALBERTO J. ESCOBARTE, CESO III
Regional Director

[Signature]

Records Section

RELEASER

By: [Signature]

Date: 7-18-18 Time: 12:16
July 11, 2018

ATTY. ALBERTO T. ESCOBARTE
Director IV
Department of Education XI
8000, Davao City

Dear Atty. Escobarre,

Greetings!

The DOH Regional Office XI will conduct Orientation and Training on Adolescent Health and Development Program Manual of Operation on July 25-27, 2018 at Grand Men Seng Hotel, Davao City. The manual offers to assist program managers, coordinators and implementers to choose where to place resources, contains monitoring and evaluation measures to help track how the program is proceeding or progressing and guide for decision making.

In line with this, we would like to invite two (2) regional Adolescent Health and Development Program point person and one (1) point person per division to attend the said activity. Hotel accommodation, meals and supplies expenses shall be charged to DOH-AHDP funds while transportation expenses of the participants shall be charged to the sending agency, subject to the usual accounting and auditing rules. For question and clarifications and confirmation attendance, kindly contact Ms. Juliet Emily Jean Rizalda at 305-1903 loc. 1114 or 09474076606/09322714306.

We look forward to your usual support to all DOH program. Thank you very much.

Truly yours,

ANNABELLE P. YUMAN, MD, MCH, CESE
Officer-in-charge, Director IV