DIVISION MEMORANDUM

July 25, 2018
No. 602, s. 2018

ATTENDANCE IN THE ONE-DAY ORIENTATION ON TEACHER INDUCTION PROGRAM (TIP)

TO: KRISTIN MARIE Y, BEJARIN
Nurse II
JOEL B. GOMITO
Nurse II

1. You are hereby directed to attend the one day orientation on Teacher Induction Program (TIP) as nurse on duty on July 26, 2018 at Sports Complex, Davao Del Sur Coliseum.

2. As nurse on duty your duties and responsibilities include the following:
   a. blood pressure taking of the participants if needed;
   b. treats minor ailments and give first aid in emergency cases;
   c. gives health advices if needed;
   d. refer cases to physician if needed;
   e. does other related duties.

3. Travel and other incidental expenses to the attendance shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

4. For information and compliance.

WINNIE E. BATOON, EdD
Officer In-Charge
Office of the Schools Division Superintendent

For and in the absence of the Schools Division Superintendent

MELANIE P. ESTACIO, PhD
Officer -In-Charge
Office of the Assistant Schools Division Superintendent

Encls: References: To be indicated in the Perpetual Index under the following subjects:
Health Section Governance Health Memo

DIPSANOY- nurse on duty
Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002, (082) 553-8396; (082) 553-8376; (082) 553-0170; (082) 553-8375