DIVISION MEMORANDUM
No. 722, s. 2018

CONDUCT OF THE NATIONAL TRAINING OF TRAINGERS FOR TEACHER-
ADVISER TRAINING PROGRAM – VISAYAS AND MINDANAO CLUSTER

To: Ida I. Juezan, Public Schools District Supervisor
Raquel L. Cedeño, Ed.D – School Principal II
Digos City Senior High School

Attention: Rachel R. Pogoy, Master Teacher I

1. Herewith is the unnumbered Regional Memorandum dated August 8, 2018 and
Memorandum from Undersecretary Alain del B. Pascua, DepEd Central Office, Meralco
Avenue, Pasig City, entitled “Conduct of the National Training of Trainers for Teacher-
Adviser Training Program – Visayas and Mindanao Cluster” on August 25 – 28, 2018
at Denaville Resort, Alegria, Sta. Monica, Surigao del Norte.

2. It is requested that Mrs. Rachel R. Pogoy, MT I, Digos City Senior High School, shall
attend the said training. Participants are advised to register on or before August 15,

3. Participants are expected to be at the venue on August 24, 2018 at 3:00 in the afternoon
for the registration. First meal to be served is dinner.

4. Transportation expenses shall be reimbursed at the Region charged to the downloaded
funds for the activities. Food and accommodation of the participants shall be charged to
Central Office Program Support Funds while per diem and other incidental expenses
shall be charged against local funds subject to the usual accounting and auditing rules
and regulations.

5. The participants shall be entitled to service credits in accordance with DepEd Order No.
53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to
Teachers. Likewise, non-teaching personnel, including management staff shall be
provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and
Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on Non-
Monetary Remuneration for Overtime Service Rendered.

6. Immediate and wide dissemination of this Memorandum is desired.

WINNIE E. BATTOON, EdD
Office-in-Charge
Office of the Schools Division Superintendent

Ends:

August 13, 2018

References:
unnumbered Regional Memorandum dated August 8, 2018 and National Memorandum
dated June 26, 2017
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE YFP SSG/SPG

PDO I - YFP: CONDUCT OF THE NATIONAL TRAINING OF TRAINGERS FOR TEACHER-ADVISER TRAINING
PROGRAM – VISAYAS AND MINDANAO CLUSTER
13 Aug 2018
MEMORANDUM

To: Schools Division Superintendents of Compostela Valley, Mati City, Davao del Sur, Davao Oriental, Davao City, Digos City, Panabo City and IGACOS

Subject: Conduct of the National Training of Trainers for Teacher-Adviser Training Program - Visayas and Mindanao Cluster

Date: August 8, 2018

Herewith is the Memorandum from Undersecretary Alain del B. Pascua, DepEd Central Office, Meralco Avenue, Pasig City entitled “Conduct of the National Training of Trainers for Teacher-Adviser Training Program – Visayas and Mindanao Cluster” on August 25-28, 2018 at Denaville Resort, Alegria, Sta. Monica, Surigao del Norte.

It is requested that the identified participants whose names are attached in this Memorandum shall attend the said training. Participants are advised to register on or before August 15, 2018 to https://handakami.weebly.com.

Participants are expected to be at the venue on August 24, 2018 at 3:00 in the afternoon for the registration. First meal to be served is dinner.

Transportation expenses shall be reimbursed at the Region charged to the downloaded funds for the activities. Food and accommodation of the participants shall be charged to Central Office Program Support Funds while per diem and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing procedures.

The participants shall be entitled to service credits in accordance with DepEd Order No. 53 s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

Immediate and wide dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

[Signature]

RECEIVED

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### PARTICIPANTS FOR THE NATIONAL TRAINING OF TRAINERS FOR TEACHER-ADVISER TRAINING PROGRAM –VISAYAS AND MINDANAO CLUSTER

**Venue:** Denaville Resort, Alegria, Sta. Monica, Surigao del Norte  
**Date:** August 25-28, 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Marlon O. Luces</td>
<td>Davao City National High School</td>
<td>Davao City</td>
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<tr>
<td>2. Rose M. Cac-ang</td>
<td>Kingking Central Elementary School</td>
<td>Compostela Valley</td>
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<tr>
<td>3. Adrian Raphael C. Aballe</td>
<td>Hagonoy National High School</td>
<td>Davao del Sur</td>
</tr>
<tr>
<td>4. Lilian V. Quinal</td>
<td>Rabat – Rocamora Mati Central Elementary School</td>
<td>Mati City</td>
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<tr>
<td>5. Rachel M. Pogoy</td>
<td>Digos City Senior High School – Stand Alone</td>
<td>Digos City</td>
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<td>6. Iries M. Denopol</td>
<td>Cabantian National High School</td>
<td>Davao City</td>
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<tr>
<td>7. Emmalyn Joy C. Quezada</td>
<td>Aumbay Elementary School</td>
<td>IGACOS</td>
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<tr>
<td>8. Ronilo B. Labrador</td>
<td>Union National High School – Mt. Diwata Annex</td>
<td>Compostela Valley</td>
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<tr>
<td>9. Marly T. Cervantes</td>
<td>Cateel Central Elementary School</td>
<td>Davao Oriental</td>
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<tr>
<td>10. Cherry Lyn V. Balbacal</td>
<td>Rizal Elementary School</td>
<td>Panabo City</td>
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</tbody>
</table>

*Nothing follows*
MEMORANDUM
26 June 2017

For:  
Regional Directors
Regional Secretary, DepEd ARMM

Subject: CONDUCT OF THE NATIONAL TRAINING OF TRAINERS FOR TEACHER ADVISER TRAINING PROGRAM – VISAYAS AND MINDANAO CLUSTER

The Bureau of Learner Support Services, Youth Formation Division (BLSS-YFD) will conduct the National Training of Trainers for Teacher-Adviser Training Program on the following schedule:

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Training of Trainers for Teacher-Advisers Training Program Visayas Cluster</td>
<td>August 20-23, 2018</td>
<td>Dumaguete City (specific venue to be announced)</td>
</tr>
<tr>
<td>National Training of Trainers for Teacher-Advisers Training Program Mindanao Cluster</td>
<td>August 25-28, 2018</td>
<td>Within CARAGA Region (specific venue to be announced)</td>
</tr>
</tbody>
</table>

The program specifically aims to 1) empower the teacher-advisers to be responsible, hardworking, service-oriented, persevering, value-driven, and culturally rooted equipped with world class skills imbued with values such as maka-Diyos, makatao, makakalikasan at makabansa; 2) provide the teacher-advisers a venue for collaborative and integrative projects, ideation, formulation and critique of the dynamic, feasible, doable, and concrete general plan of activities and social innovations for implementation in the schools; 3) increase engagement of teacher-advisers for school and community development and as an effective partner in creating a child friendly, gender-sensitive, safe and motivating environment for the learners; 4) deepen the understanding of teacher-advisers on the learner’s interests.
motivation, and the importance of youth participation in their holistic development; and 5) increase the support and contribution in the student organization as teacher-adviser.

In this connection, the regional consolidated list of participants for the National Training of Trainers for Teacher-Adviser Training Program shall be submitted to bliss.yfd@deped.gov.ph on or before August 13, 2018 using the attached template. Below is the allocation of participants:

<table>
<thead>
<tr>
<th>Region (Visayas Cluster)</th>
<th>Number of Participants</th>
<th>Region (Mindanao Cluster)</th>
<th>Number of Participants</th>
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</thead>
<tbody>
<tr>
<td>VI</td>
<td>16</td>
<td>IX</td>
<td>10</td>
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<td>VII</td>
<td>16</td>
<td>X</td>
<td>10</td>
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<td>VIII</td>
<td>16</td>
<td>XI</td>
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<td>XII</td>
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<td>CARAGA</td>
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<td>ARMM</td>
<td>12</td>
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</table>

The criteria for the selection of Regional Trainers are the following:
- Must be a long term Federated SSG and SPG Adviser
- Duly Designated Regional Youth Formation Coordinator by the Regional Director
- Duly Designated Division Youth Formation Coordinator by the Schools Division Superintendent

Participants to the National Training of Trainers for Teacher-Adviser Training Program are expected to check-in at 3:00pm a day before the schedule dates for the registration. First meal to be served is dinner. Their transportation expenses shall be reimbursed at the region charged to the downloaded funds for the said activities.

The participants shall be entitled to service credits in accordance with DepEd Order No. 53 s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Renumeration for Overtime Service Rendered.

For clarification, please direct all inquiries to Ms. Dianne Catherine B. Teves at 4021637-9814 or to the above-mentioned email.

For immediate dissemination and compliance.
Enclosure I

Regional List of Participants to the National Training of Trainers for Teacher-Adviser Training Program

<table>
<thead>
<tr>
<th>Region</th>
<th>Division</th>
<th>Name of Participants</th>
<th>Designation</th>
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Certified correct:

[Signature]

Regional Director
Signed Over Printed Name