DIVISION MEMORANDUM
No. 763, s. 2018

August 31, 2018

TRAINING-WORKSHOP ON LEARNER'S INFORMATION SYSTEM (LIS) FOR THE ALTERNATIVE LEARNING SYSTEM (ALS) MOBILE TEACHERS, BALIK PAARALAN PARA SA OUT-OF-SCHOOL ADULT (BPOSA) PROGRAM INSTRUCTIONAL MANAGERS, DISTRICT ALS COORDINATORS, AND LITERACY VOLUNTEERS OF THE DIVISION OF DIGOS CITY

To: BEVERLY S. DAUGDAUG, Ed.D
CID Chief

Attention: VICENTE C. LABURADA, JR.
ALS Supervisor
BPOSA Instructional Managers
Education Program Specialists II, ALS
Mobile Teachers
District ALS Coordinators
ALS Literacy Volunteers
AIRON M. ALEJANDRO – Resource Person

1. In reference to the hereto attached approved Project Design dated August 17, 2018, re;" Training-Workshop on Learner’s Information System (LIS)”, for the Alternative Learning System (ALS) Mobile Teachers, Balik Paaralan para sa Out-of-School Adult (BPOSA) Instructional Managers, District ALS Coordinators, and Instructional Managers of the Division of Digos City, this office informs all concerned participants of their attendance to said activity on September 21, 2018 at the Conference Hall, Division of Digos City.

2. All participants are required to be at the venue at 8:00 O'clock in the morning of September 21, 2018 for an Opening Program.

3. For your guidance and compliance.

WINNIE E. BATTOON, Ed.D
Officer in Charge
Office of the Schools Division Superintendent

Ends: Project Design
References: DepEd Order
To be indicated in the Perpetual Index under the following subjects:
SUBJECT Training-Workshop on LIS for ALS

Elve: 'Training-Workshop on Learner's Information System (LIS) for ALS'
31 August 2018

Digos City
Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002, (082) 553-8396 / (082) 553-8397 / (082) 553-9170 / (082) 553-8375 / www.depeddigoscity.org  / digos.city@deped.gov.ph
TITLE OF ACTIVITY:

"Training Workshop on Updating of Learner’s Information System (LIS) for the Alternative Learning System (ALS) Mobile Teachers, District ALS Coordinators, Balik Paaralan Para Sa Out-of-School Adult (BPOSA) Program Instructional Managers and Literacy Volunteers" on September 21, 2018 at Conference Room, Digos City Division.

RATIONALE:

The Department of Education designed a system to establish accurate and reliable data of all types of learners including the Alternative Learning System as basis for learner’s profiling, budgeting, planning and allocating resources.

Along with this, the Alternative Learning System, Digos City Division will conduct the said Training to provide knowledge on updating Alternative Learning System, Learner’s Information System to come up with accurate data.

OBJECTIVE:

To enhance the knowledge and skills of all ALS Facilitators in updating the records of their learners in the LIS to ensure learner’s registry and Learner’s Reference Number (LRN).

SOURCE OF FUNDS: LIS Funds

BUDGET ALLOCATION: P 15,000.00

BUDGETARY BREAKDOWN:

<table>
<thead>
<tr>
<th>Description</th>
<th>No. of Persons/qty.</th>
<th>Unit Cost</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals &amp; Snacks</td>
<td>25 pax</td>
<td>550/head</td>
<td>13,750.00</td>
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<tr>
<td>Supplies:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Tarpaulin Printing</td>
<td>1 pc (4x8)</td>
<td>500.00</td>
<td>500.00</td>
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<td>TOTAL:</td>
<td></td>
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<td>P 14,250.00</td>
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## SCHEDULE OF ACTIVITIES:

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>ACTIVITIES</th>
<th>PERSON’S INVOLVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 21, 2018</td>
<td>7:00 to 8:00 AM</td>
<td>Arrival and Registration</td>
<td>SDS, ASDS, EPSA, ALS Supervisors ALS Coordinators, Mobile Teachers, District ALS coordinators, Instructional Managers, Guests</td>
</tr>
<tr>
<td></td>
<td>8:30- 9:30 AM</td>
<td>Opening Program</td>
<td>SDS, AS, EPS, EPSA, Mobile teachers, District ALS coordinators, BPOSA Instructional Managers, Guests</td>
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<tr>
<td></td>
<td>9:00-10:00 NN</td>
<td>LIS Overview</td>
<td>AIRON M. ALEJANDRO</td>
</tr>
<tr>
<td></td>
<td>10:00-12:00</td>
<td>UPDATING</td>
<td>All Facilitators</td>
</tr>
<tr>
<td></td>
<td>12:00-1:00 PM</td>
<td>LUNCH BREAK</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00-4:30 PM</td>
<td>Continue Updating</td>
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<tr>
<td></td>
<td>4:30 -5:00 PM</td>
<td>Closing Program</td>
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</tbody>
</table>

Prepared by:

VICENTE C. LABURADA, JR.
Education Supervisor, ALS

Approved:

WINNIE E. BATON, Ed.D, CESE
Office-in-Charge
Office of the Schools Division Superintendent