Division Memorandum
No. 793 s. 2018

Planning Conference for the Conduct of Division Science Competitions

For: Public Schools District Supervisor
School Principals/Officers-in-Charge/School Head
Public Elementary, Secondary and Senior High Schools

1. In support to the different Science Programs of the Department of Education, we will be conducting the Division Level Science Competition for the school year 2018-2019 in September. In line with this, the Division Office, through the Science Education Program Supervisor, will conduct a planning conference on September 11, 2018, 1:00 pm at the Division Office Conference Hall.

2. The planning conference has the following objectives:
   a. Identify the different events to be contested;
   b. Establish the rules and guidelines in the different events to be contested;
   c. Create working committees and assign tasks in the preparation of logistics for the different events; and
   d. Discuss other matters regarding the implementation of Science Curriculum.
   e.

3. Participants to this planning conference are the following:
   a. District Science Coordinators
   b. School Science Coordinators
   c. Science Department Head of DICNHS

4. Traveling expenses of the participants to this activity are chargeable against local funds/MOOE subject to the usual accounting and auditing rules and regulations.

5. For information, guidance and compliance.

Winnie E. Batoon, EdD.
Officer-in-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:
CURRICULUM SCIENCE CONTEST

For: planning conference for the conduct of division science competitions
3 September, 2018