DIVISION MEMORANDUM
No. 798, s. 2018

Attendance to 3-Day Seminar Workshop on the Production of Contextualized Detailed Lesson Plan Using the Students' Portfolio

To: 
Chief, Curriculum Implementation Division
Public Schools District Supervisors
Concerned School Heads/Principals

Attention: Myleen C. Robiños
Mary Grace D. Hermosilla – Isaac Abalayan ES
Genevieve D. Llamo-Igbit ES
Cherry Joy T. Bodkey-Digos City NHS

1. In pursuance to Unnumbered Regional Memorandum dated August 28, 2018 re: "3-Day Seminar Workshop on the Production of Contextualized Detailed Lesson Plan Using the Students’ Portfolio", you are hereby directed to attend the said seminar workshop on September 7-9, 2018 at National Educator’s Academy of the Philippines (NEAP) XI, E. Quirino Ave., Davao City.

2. The training aims to:
   • acquire deeper understanding and skills on the production of Contextualized Detailed Lesson Plan using the students' portfolio;
   • write contextualized and Detailed Lesson Plan using the students’ portfolio, and
   • produce contextualized materials for presentation and critiquing.

3. Participants are advised to bring laptops, extension wires and best outputs of their students in their respective subject areas.

4. Travelling expenses of the participants and other incidental expenses shall be charged against MOOE and other local funds, all subject to the accounting rules and auditing procedures.

5. Attached hereto is the Matrix of Activities of the training.

6. Teaching and non-teaching participants are entitled to service credits and Compensatory Overtime Credits (COC) respectively per DepED Order No. 53, s.2003, “Updated Guidelines on the Grant of Vacation Service Credits to Teachers”

7. For immediate dissemination and compliance.

WINNIE E. BATOON, Ed. D., CESE
Officer-in-Charge
Office of the Schools Division Superintendent
MEMORANDUM

To: Schools Division Superintendents

3-DAY SEMINAR WORKSHOP ON THE PRODUCTION OF CONTEXTUALIZED DETAILED LESSON PLAN USING THE STUDENTS' PORTFOLIO

Date: August 28, 2018

1. To provide adequate input on teaching and learning delivery, the Department of Education RO XI through the Curriculum and Learning Management Division (CLMD), will conduct a 3-Day Seminar Workshop on the Production of Contextualized Detailed Lesson Plan Using the Students' Portfolio with the theme: "Improving Relevance Through Contextualized Learning Resources" on September 7-9, 2018 at National Educator's Academy of the Philippines (NEAP) XI, E. Quirino Ave., Davao City.

2. The training aims to:
   - acquire deeper understanding and skills on the production of Contextualized Detailed Lesson Plan using the students' portfolio;
   - write contextualized and Detailed Lesson Plan using the students' portfolio, and
   - produce contextualized materials for presentation and critiquing.

3. The participants in this training are Education Program Supervisors (CLMD), Education Program Supervisor - LRMDS / Project Development Officer, Kindergarten Teachers, Elementary Teachers and Secondary Teachers.

4. Participants by Division are broken as follows:

<table>
<thead>
<tr>
<th>Division</th>
<th>LRMDS</th>
<th>EPS/PDO</th>
<th>KINDER TEACHER</th>
<th>ELEMENTARY TEACHER</th>
<th>SECONDARY TEACHER</th>
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<tbody>
<tr>
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<td>Math</td>
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<td>Science</td>
<td>Filipino</td>
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<td>1</td>
<td>MAPEH</td>
<td>Science</td>
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</tbody>
</table>
5. Participants are advised to bring laptop and best outputs of their students in their respective subject areas.

6. Travel expenses of the participants and other incidental expenses of the Division/School Participants shall be charged against MOOE and other local funds, all subject to the accounting rules and auditing procedures.

7. Attached hereto is the Matrix of Activities of the said training.

8. Teaching and non-teaching participants are entitled to service credits and Compensatory Overtime Credits (COC) respectively per DepEd Order no. 53, s. of 2003, "Updated Guidelines on the Grant of Vacation Service Credits to Teachers."

9. Prompt and immediate dissemination of this Memorandum to all concerned is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

ROC4/cimd/ mjmmenorada
3 - DAY SEMINAR WORKSHOP ON THE PRODUCTION OF CONTEXTUALIZED DETAILED LESSON PLAN USING THE STUDENTS' PORTFOLIO

Objectives: At the end of the training, the participants are expected to:

a. acquire deeper understanding and skills on the production of contextualized Detailed Daily Lesson Plan using the Students' Portfolio;
b. write contextualized and Detailed Daily Lesson Plan using the students' portfolio and
c. produce contextualized materials for presentation and critiquing.

<table>
<thead>
<tr>
<th>TIME/DAY</th>
<th>DAY 1 (September 7)</th>
<th>DAY 2 (September 8)</th>
<th>DAY 3 (September 9)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 - 10:00 AM</td>
<td>Arrival and Registration of Participants</td>
<td>Session 3: Students’ Portfolio Basis for Contextualized Teaching</td>
<td>Continuation of Contextualization Workshop</td>
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<tr>
<td>10:00 AM - 12:00 NN</td>
<td>Session 1: The K to 12 EBEP Curriculum Guide</td>
<td>Session 4: Production of Learning Materials (LMs)</td>
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<tr>
<td>LUNCH BREAK</td>
<td>Session 2: Contextualization</td>
<td>Cont. of Session 4</td>
<td>Presentation of Outputs</td>
</tr>
<tr>
<td>1:00 - 3:00 PM</td>
<td>Workshop 1: Identification of Learning Competencies for Contextualization</td>
<td>Workshop 2: Contextualized Daily Lesson Plan and Learning Materials for Teaching</td>
<td>Next Step Plan and Closing Program</td>
</tr>
<tr>
<td>3:15 - 5:00 PM</td>
<td>Expected Output</td>
<td>Contextualized Daily Lesson Plan and Learning Materials for Teaching</td>
<td>Contextualized Daily Lesson Plan and Learning Materials for Teaching</td>
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<tr>
<td></td>
<td>Contextualized Learning Competencies</td>
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