DIVISION MEMORANDUM  
No. 018, s. 2018 

ATTENDANCE TO THE REGIONAL PREPARATION AND PLANNING CONFERENCE FOR THE FIVE-DAY INTER-REGIONAL MONITORING ON THE DELIVERY AND INVENTORY OF LEARNING RESOURCES (LRs) 

To : Chief, Curriculum Implementation Division

Attention: Analiza C. Almazan  
LR Manager

1. In pursuance to Unnumbered Regional Memorandum dated September 8, 2018 re: "CONDUCT OF A FIVE-DAY INTER-REGIONAL MONITORING ON THE DELIVERY AND INVENTORY OF LEARNING RESOURCES (LRs)" on September 16-22, 2018 in selected Elementary, Junior and Senior High Schools in all Division Offices (SDOs), you are hereby directed to attend to the preparation and planning conference on September 11, 2018, 9:00AM-12:00NN at the LRMDS Office, DepED Regional Office XI, F. Torres St., Davao City.

2. The Inter-Regional Monitoring aims to:
   - account the LR to learner ratio;
   - identify the problems in the deliveries and acceptance of LRs;
   - check the LR inventory report submitted by the concerned property custodians and/or supply officers, and
   - gather feedbacks on the utilization, disposal, safekeeping, recording and maintenance of the delivered LRs.

3. Travelling expenses of the participants and other incidental expenses shall be charged against local funds, all subject to the accounting rules and auditing procedures.

4. Immediate dissemination of this Memorandum is desired.
MEMORANDUM:

To: Schools Division Superintendents

Subject: CONDUCT OF A FIVE-DAY INTER-REGIONAL MONITORING ON THE DELIVERY AND INVENTORY OF LEARNING RESOURCES (LRs)

Date: September 8, 2018

In reference to the letter dated September 5, 2018 from the Office of Edel B. Carag, Director III, Bureau of Learning Resources, DepEd Central Office, regarding the Conduct of a Five-Day Inter-Regional Monitoring on the Delivery and Inventory of LRs on September 16 to 22, 2018 in selected elementary, junior and senior high schools in all Schools Division Offices (SDOs) of this Region to wit:

1. Division Date Monitors
   - Compostela Valley Sept. 16-22, 2018
     - Ivey Coney Gamatero - Marikina City
   - Davao City
     - Emelyn Tabue - Iagan City
     - Angelita P. Comejo - Valenzuela City
     - Jessica T. Castanedo - Tuguegarao City
   - Davao del Norte
     - Adonis Ceperez - Isabela
     - Rizalino Coronan - RO2 Regional Office
     - Nickoy Bumanagi - Cagayan
   - Davao del Sur
     - Maybelene C. Bautista - Pangasinan II
     - BERMELITA E. GUILLERMO - Nueva Vizcaya
     - Delia Aquino - Quirino
   - Davao Occidental
     - Evangelina D. Castillo - Batanes
   - Digos City
     - Cheryl R. Ramiro - Santiago City
   - IGACOS
     - Delia Aquino - Quirino
   - Mati City
   - Panabo City
   - Tagum City

2. The objectives of the activity are to:
   a.) account the LR to learner ratio;
   b.) identify the problems in the deliveries and acceptance of LRs;
   c.) check the LR inventory report submitted by the concerned property custodians and/or supply officers, and
   d.) gather feedbacks on the utilization, disposal, safekeeping, recording and maintenance of the delivered LRs.

3. In view of the conduct of the said monitoring, this Office advises all LR Managers to attend the Preparation and Planning Conference on September 11, 2018, 9:00am-12nn at the LRMDS Office, DepEd Regional Office XI, F. Torres St., Davao City.

4. Travel expenses of the participants and other incidental expenses shall be charged against local funds, all subject to the accounting rules and auditing procedures.

5. For more information, please contact Ms. Mary Jane M. Mejorada, LR Focal Person, Regional Office at telephone No. 221-7570.

6. Immediate dissemination of this Memorandum is desired.

Regional Director

ATTY. ALBERTO T. ESCOBARTE, CESO III
September 5, 2018

ALBERTO T. ESCOBARTE
Regional Director
DepEd Region XI
P. Torres St., Davao City

Attention: All Schools Division Superintendents
CLMD Chief

Dear Dir. Escobarte:

The Bureau of Learning Resources (BLR) will conduct a Five-day Inter-Regional Monitoring on the Delivery and Inventory of LRs in selected elementary, junior and senior high schools in all the division offices on September 16 to 22, 2018 inclusive of travel time to monitor delivered LRs in your region.

The objectives of the activity are (1) account the LR to learner ratio; (2) identify the problems in the deliveries and acceptance of LRs; (3) check the LR inventory report submitted by the concerned property custodians and/or supply officers; and (4) gather feedback on the utilization, disposal, safekeeping, recording, and maintenance of delivered LRs.

The participants to this activity are the Regional and Division LR Supervisors from Regions I-XI, and NCR who will monitor in your region (see attached list).

In view of this, may we request the assistance of your CLMD Chief and your Regional LRMD Education Program Supervisor to assist and to coordinate with your SDO LRMD EPS in the conduct of the said activity.

For any concern, please contact Ms. Ma. Concepcion T. Barrera, Project Development Officer II-Production Division at telephone numbers (02) 634-0901, (02) 631-3690, and telefax number (02) 631-4985 or email to barrera_sionee@yahoo.com blr.lrpd@deped.gov.ph.

Thank you for your continued support to BLR.

Very truly yours,

EDEL B. CARAC
Director III
OIC, Director IV

Attached: as stated
List of LR Monitors Assigned for Mindanao (Region 11)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Region</th>
<th>Division</th>
<th>Place to Visit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emelyn Talave</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Iligan City</td>
<td></td>
</tr>
<tr>
<td>Angelita P. Comejo</td>
<td>LR Supervisor</td>
<td>NCR</td>
<td>Valencia City</td>
<td></td>
</tr>
<tr>
<td>Jessica T. Cañate</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Tuguegarao City</td>
<td></td>
</tr>
<tr>
<td>Charyl R. Ramiro</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Santiago City</td>
<td></td>
</tr>
<tr>
<td>Evangeline D. Castillo</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Batanes</td>
<td></td>
</tr>
<tr>
<td>Ivy Conoy Gamatano</td>
<td>LR Supervisor</td>
<td>NCR</td>
<td>Maribina City</td>
<td></td>
</tr>
<tr>
<td>Maybelena C. Bautista</td>
<td>LR Supervisor</td>
<td>I</td>
<td>Pangasinan II</td>
<td></td>
</tr>
<tr>
<td>Adonis Caperez</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Isabela</td>
<td></td>
</tr>
<tr>
<td>Risa Iman Caronan</td>
<td>LR Supervisor</td>
<td>RO 2</td>
<td>Regional Office</td>
<td></td>
</tr>
<tr>
<td>Delia Aquino</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Quirino</td>
<td></td>
</tr>
<tr>
<td>Nickoy Bemanglag</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Cagayan</td>
<td></td>
</tr>
<tr>
<td>Bernelle E. Guillermo</td>
<td>LR Supervisor</td>
<td>II</td>
<td>Nueva Vizcaya</td>
<td></td>
</tr>
</tbody>
</table>

Prepared By: [Signature]

Noted By: [Signature]

Region
Davao City
Davao del Norte
Tagum City
Pansab City
Compostela Valley
Digos City
Davao del Sur
Davao Occidental
Mati City
Davao Oriental
IGACOS