DIVISION MEMORANDUM
No. 823 , series of 2018

CONTINGENCY PLANNING WORKSHOP OF SCHOOL DISASTER RISK REDUCTION AND MANAGEMENT COORDINATORS

TO: 
Division Chiefs  
Public Schools District Supervisors  
Elementary, Secondary and Senior High School Heads  
School Disaster Risk Reduction and Management Coordinators

1. Pursuant to Republic Act No. 10121, one of the known Disaster Risk Reduction and Management (DRRM) mechanisms that can be used is Contingency Planning. It is to establish preparedness measures and arrange response priorities ahead of time prior to a certain disaster. Contingency planning works well together with other DRRM tools to help ensure the achievement of safer, adaptive and disaster-resilient school and community towards sustainable development.

2. In line with this, the field is hereby informed that there will be a Contingency Planning Workshop of School Disaster Risk Reduction and Management Coordinators on September 19, 2018 from 8:00 AM to 5:00 PM. The venue will be announced later.

3. Participants are required to bring laptop, extension wire, and school data.

4. Meal, snacks, and registration shall be charged to DRRM Funds while travel expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

5. For your information and compliance.

WINNIE E. BATOON, EdD  
Officer-In-Charge  
Office of the Schools Division Superintendent

Ends:
References: As stated
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE  DRRM  CONTINGENCY PLANNING

ROM: Contingency Planning Workshop of School DRRM Coordinators  
11 September 2018

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