DIVISION MEMORANDUM
No. 872 s. 2018

ATTENDANCE TO THE REGIONAL FINALIZATION CONFERENCE FOR 2018-
FUN DAY SPORTS AND LITERARY COMPETITIONS

To: Beverly S. Daugdaug, Ed D
Chief- Curriculum Implementation Division

Attention: ROSALINDA C. ADLAON
PSDS/Division SPED Coordinator

1. Pursuant to the attached Unnumbered Regional Memorandum, re: “Finalization Conference for 2018 SPED Fun Day Sports and Literary Competition for Special Education (SPED)” of Division Coordinators, this office directs MRS. ROSALINDA C. ADLAON, PSDS/Division SPED Coordinator to attend the said conference at Davao City Special School (Elem.), Bangkal, Davao City on September 21, 2018.

2. This conference aims to:
   a. finalize the events and the guidelines for the 2018 Regional Fun Day and Literary Sports Competition; and
   b. check the names of the different committees as well as the materials needed for the events.

3. Travel and other incidental expenses of each participant shall be charged against Division MOOE/Funds subject to the usual government accounting and auditing rules and regulations.

4. For compliance.

WINNIE E. BATOON, Ed. D
Officer-In-Charge
Office of the Schools Division Superintendent

September 17, 2018
MEMORANDUM

TO: Schools Division Superintendents

SUBJECT: FINALIZATION CONFERENCE FOR 2018-SPED FUN DAY SPORTS AND LITERARY COMPETITIONS

DATE: September 6, 2018

1. The Department of Education Regional Office XI will conduct a Finalization Conference for 2018 SPED Fun Day Sports and Literary Competitions for Special Education (SPED) Division Coordinators on September 21, 2018 at the Davao City Special School (Elem.) Bangkal, Davao City.

2. The conference aims to:
   1. finalize the events and the guidelines for the 2018 Regional Fun Day and Literary Sports Competition;
   2. check the names of the different committees as well as the materials needed for the events.

3. The participants in this conference are the following:
   1. Regional Focal person 1
   2. Division SPED Coordinators 11

   Total = 12

4. Travel and other incidental expenses of each participant shall be charged to local funds of the division offices, all subject to the usual government accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Date: September 6, 2018

By: __________

Date: 4:10:18

Time: 10:14:20