DIVISION MEMORANDUM

No. 883, s. 2018

MENTAL HEALTH SYMPOSIUM IN THE WORKPLACE

TO: Schools Division Office Personnel
   All other Concerned

1. All Schools Division Office personnel are hereby directed to attend the half day symposium on Mental Health in the Workplace on September 21, 2018 at the conference room.

2. The activity aims to orient the Schools Division Office personnel of the following:
   1. provide staff with coping skills to manage pressure, stress, anxiety in the workplace.
   2. the signs and symptoms of the mental illness.
   3. tips to create a healthy workplace.
   3. For information and compliance.

WINNIE E. BATOON, EdD
Officer In-Charge
Office of the Schools Division Superintendent

References: Health Section
To be indicated in the Perpetual Index under the following subjects:
Governance  Health  memo
DIPSANOF- mental health