DIVISION MEMORANDUM

No. 291, s. 2018

DISTRICT ATHLETIC MEET NURSE MEDIC ON DUTY

TO: HAZEL MARIE L. ESCABILLAS, RN
Division Nurse

1. You are hereby directed to attend as medic on duty for the two day oriental district meet at Don Mariano Marcos Elementary School on September 21 - 22, 2018.

2. As nurse on duty your duties and responsibilities include the following:
   a. blood pressure when needed;
   b. treats minor ailments and give first aid in emergency cases;
   c. gives health advices if needed;
   d. refer cases to physician if needed;
   e. does other related duties;

3. Please be informed that the nurse on duty who rendered health services during the weekends are entitled to avail of services credits/compensatory overtime credits (COC).

4. Travel and other incidental expenses to the attendance shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

5. For information and compliance.

WINNIE E. BATTOO, EdD
Officer In-Charge
Office of the Schools Division Superintendent

References: Health Section
To be indicated in the Perpetual Index under the following subjects:
Governance Health TRANSMITTAL

DIPSANDY- medic on duty

[Stamp: REL 21 SEP 2018 5:00]
WINNIE E. BAToon, EdD. CESE
Schools Division Superintendent
Digos City

Dr. Batoon:

Greetings of peace and joy!

The Digos Oriental District headed by Public Schools District Supervisor Mr. Patriotiso O. Peñas, will be conducting its DISTRICT ATHLETIC MEET on September 21-22, 2018 at the Don Mariano Marcos Elementary School grounds to prepare for the selection of athletes for the forthcoming DIGOS CITY ATHLETIC MEET.

In line with this activity, we would like to request your approval for the deployment of two (2) nurses in the oriental district office to offer medical assistance to athletes.

We will be very grateful for the favorable action given to this request.

Respectfully yours,

LITO D. CAGAS
District PESS Coordinator

Noted:

PATRIOTISO O. PENAS
Public Schools District Supervisor