DIVISION MEMORANDUM
No. 921, s. 2018

Retrieval of Various Files and Distribution of SHS Manuals

To: ELESER D. MATEO
SEPS II

1. In reference to an Unnumbered Regional Memorandum, dated September 20, 2018, Schools Division Offices (SDOs) are advised to retrieve all important original and photocopied documents of the private schools including the senior high school manual copies that are ready for distribution.

2. In line with this, you are directed to pick up said documents and manual on September 28, 2018 and to facilitate to return and distribute to the concerned schools/personnel of the said files.

3. For your information, guidance and compliance.

Winnie E. Batoon, Ed. D.
Officer-in-Charge
Office of the Schools Division Superintendent

References: Unnumbered Regional Memorandum, dated September 20, 2018
To be indicated in the Perpetual Index under the following subjects:
CURRICULUM SENIOR HIGH SCHOOL PERMITS
Ibj: retrieval of various files and distribution of shs manuals
27 September, 2018
MEMORANDUM

TO: Schools Division Superintendents

SUBJECT: RETRIEVAL OF VARIOUS FILES AND DISTRIBUTION OF SHS MANUALS

DATE: September 20, 2018

1. Relative to improving the environmental setup of the DepEd Regional Office XI, this Office advises all Schools Division Offices (SDOs) to retrieve all important original and photocopies documents of the private schools including the senior high school manual copies that are ready for distribution.

2. All School Division Offices are advised to pick up said documents and manuals on or before September 28, 2018 and facilitate to return and distribute to the concerned schools/personnel of the said files.

3. For compliance.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

DEPARTMENT OF EDUCATION REGION XI
RECORDS SECTION
RELEASED
By: (Signature)
Date: (Date) Time: (Time)