DIVISION MEMORANDUM
No. 339, s. 2018

October 1, 2018

RECOMMENDED ACTIVITIES FOR MID-YEAR IN-SERVICE TRAINING FOR TEACHERS

To: CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. In reference to DepEd Order No. 25, 2018, re: School Calendar for School Year 2018-2019, this Office reminds the field that October 22-26, 2018 is set for the conduct of In-Service Trainings for Teachers.

2. In connection with the conduct of said activity, this Office enjoins all schools to observe the schedule stipulated below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 22-24, 2018</td>
<td>Conduct of Cluster Schools Seminar-Workshop on K to 12 Curriculum Delivery with built-in Learning Resource Preparation</td>
<td>This will be based on the Division Seminar-Workshop on K to 12 Curriculum Delivery to be conducted on October 7-10, 2018.</td>
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<tr>
<td>October 25, 2018</td>
<td>School Planned Activities including Mid-Year Review and Assessment of IPCR</td>
<td>School activities should strictly be done in the school/within the District. Activities to be done outside the school or District are strictly prohibited.</td>
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<tr>
<td>October 26, 2018</td>
<td>District Concerns</td>
<td></td>
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</tbody>
</table>

3. Schools are required to submit an Action Plan for the Mid-Year In-Service Training of Teachers stipulating therein the specific activities to conduct aligned with the recommended activities above, signed by the School Head for "Prepared by", by the PSDS In-Charge for "Recommending Approval", and by the SDS for "Approved by". Deadline is October 12, 2018.

4. For guidance and compliance.

WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

Ends: none

References: DepEd Order No. 25, 2018

To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE
MPRE

BSD: memorandum title
1 October 2018