DIVISION MEMORANDUM
No. 1075 series of 2018

TWO-DAY TRAINING WORKSHOP ON SCHOOL-BASED MANAGEMENT
FOR THE NEWLY APPOINTED SCHOOL HEADS

TO: Chief Education Supervisor- CID
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Concerned

1. In reference to Regional Memorandum No. 200, s. 2018 Two-Day Training Workshop on School-Based Management for the Newly Appointed School Heads, the following are directed to attend the training mentioned above on November 15-16, 2018 at the Hotel Esse, F. Torres St., Davao City:

   - Zandria Sy - School Head, Kibanban Elementary school
   - Aimee Amor Porto - School Head, Matti National High School
   - Cherrie Ann Bohol - School Head, Bagumbuhay Elementary School
   - Mishel Cadungog - Assistant to the School Head, Senior High School in Digos City
   - Rizza Villaluna - Assistant to the School Head, Matti National High School
   - Noba Rubion - Assistant to the School Head, Kapatagan National High School

2. The training aims to:
   a. orient newly appointed school heads on School-Based Management Implementation,
   b. walk-through the processes in crafting the School Improvement Plan, and
   c. discuss varied ways of engaging with stakeholders for school improvement.

3. Registration of participants shall be on November 14, 2018, 4:00 o'clock in the afternoon at the Hotel Esse, F. Torres St., Davao City. The first meal to be served is dinner on November 14, 2018 and the last meal is afternoon snacks on November 16, 2018. Check out is on November 16, 2018.

4. Training venue, materials, board and lodging and other incidental expenses shall be charged to HRD Funds while travel expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

5. Attached is a copy of Regional Memorandum No. 200, s. 2018 for details.

6. For information, guidance and compliance.

WINNIE E. BATAAN, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

References: Regional Memorandum
EAH: Two-day Training Workshop on School-Based Management for the Newly Appointed School Heads
6 November 2018
REGIONAL MEMORANDUM
No. 200, s. 2018

TWO – DAY TRAINING WORKSHOP ON SCHOOL – BASED MANAGEMENT FOR THE NEWLY APPOINTED SCHOOL HEADS

TO: All Schools Division Superintendents

Pursuant to Section 3 of the Republic Act No. 9155 known as the “Governance of Basic Education Act of 2001” which emphasizes to encourage local initiatives for the improvement of schools and learning centers and to provide the means by which these improvements may be achieved and sustained, the DepED Regional Office through the Field Technical Assistance Division conducts a **Two – day Training Workshop on School – Based Management for the Newly Appointed School Heads** on November 15-16, 2018 at the Hotel Esse, F. Torres St., Davao City.

The training aims to:
1. orient newly appointed school heads on School Based Management Implementation;
2. walk - through the processes in crafting the School Improvement Plan;
3. discuss varied ways of engaging with stakeholders for school improvement.

The participants of this training-workshop are as follows:

<table>
<thead>
<tr>
<th>Division</th>
<th>No. of Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Compostela Valley</td>
<td>6</td>
</tr>
<tr>
<td>2. Davao del Norte</td>
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<tr>
<td>3. Davao Occidental</td>
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<tr>
<td>4. Davao Oriental</td>
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<tr>
<td>5. Davao del Sur</td>
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<tr>
<td>6. Davao City</td>
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<td>7. Digos City</td>
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<tr>
<td>8. Panabo City</td>
<td>5</td>
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<tr>
<td>9. Mati City</td>
<td>6</td>
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<tr>
<td>10. Tagum City</td>
<td>5</td>
</tr>
<tr>
<td>11. IGACOS</td>
<td>6</td>
</tr>
</tbody>
</table>

Address: F. Torres St., Davao City (8000)
Office Number: (082)291-1665
Email: region11@deped.gov.ph
Website: www.depedrox.ph
A. Regional Management Team:
Regional Director
FTAD Chief
Regional SBM Coordinator

B. Training Facilitators

<table>
<thead>
<tr>
<th>Training Facilitators</th>
<th>Position/Designation</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Ramil S. Pilo</td>
<td>EPS/Division SBM Coordinator</td>
<td>Davao del Norte</td>
</tr>
<tr>
<td>Dr. Almer T. Davies</td>
<td>Public School District Supervisor</td>
<td>Davao Occidental</td>
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<tr>
<td>Dr. Florifes A. Colmenares</td>
<td>Public School District Supervisor</td>
<td>Mati City</td>
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</tbody>
</table>

Participants are advised to refer to the matrix below regarding meals and board & lodging:

<table>
<thead>
<tr>
<th>Date</th>
<th>Breakfast</th>
<th>Snacks AM</th>
<th>Lunch</th>
<th>Snacks PM</th>
<th>Dinner</th>
<th>Board &amp; Lodging</th>
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<tbody>
<tr>
<td>November 14 (Day 0)</td>
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<tr>
<td>November 15 (Day 1)</td>
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<tr>
<td>November 16 (Day 2)</td>
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<td></td>
<td>/</td>
<td>/</td>
<td>Check out</td>
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</tbody>
</table>

Registration of participants will be on November 14, 2018, 4:00 o’ clock in the afternoon at the Hotel Esse, F. Torres St. Davao City.

Training venue, materials, board and lodging and other incidental expenses shall be charged to HRD Funds while travel expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and widest dissemination.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director

Empowerment | Adaptability | Goal-oriented | Leadership | Excellence
-------------|--------------|---------------|------------|----------
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