DIVISION MEMORANDUM
No. III B, s. 2018

November 15, 2018

Coordination Meeting of Regional and Division Supply Officers and Accountants

To: JAKE LLOYD S. VENCIO – Administrative Assistant III
   MARCELINO E. RANOLLO, JR. – Administrative Officer IV - Supply

1. In the exigency of the service, you are hereby directed to attend the Coordination Meeting of Regional and Division Supply Officers and Accountants.

2. This activity will be held on November 15-16, 2018 at Waling-Waling Hall, Deped Region XI, Davao City

3. Transportation and expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this memorandum is desired.

WINNIE E. BATOON, Ed.D.
Office in Charge
Office of the Schools Division Superintendent

Ends: List Enclosures
References: DepEd Order
To be indicated in the Perpetual Index under the following subjects:
   Property and Supply Management System
   Training

Jake Lloyd Vencio: memorandum title
15 November 2018