DIVISION MEMORANDUM
No. J201, s. 2018

FINALIZATION OF GRADE 10 CAREER GUIDANCE MODULES

TO: DATU ROGER A. MANAPOL, Ed.D
Principal
Digos City National High School

ATTENTION:
CHONA A. LASIB
Guidance Coordinator III
Digos City National High SCHOOL

1. Herewith is a Memorandum from the Region XI Office of Davao City reiterating the Unnumbered Memorandum from Usec. Alain del B. Pascua, DepEd Central Office, Meralco Avenue, Pasig City entitled "Request for Participation in the Finalization of Grade 10 Career Guidance Modules" on December 10 - 14, 2018 within Region XI (the final venue shall be identified in a separate Memorandum).

2. The participant is expected to check-in at 3:00 in the afternoon, a day before the writeup. First meal to be served is dinner and the last meal is lunch of the last day.

3. The participant shall be entitled to service credits in accordance with DepEd Order No. 53 s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

4. Transportation expenses shall be charged to HRTD program funds, subject to the usual accounting and auditing procedures. The participant is also advised to bring the complete travel documents with original travel authority signed by the Schools Division Superintendent and Regional Director for accounting purposes.

5. For compliance.

WINNIE E. BATOO, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: unnumbered Regional memorandum dated November 29, 2018 and unnumbered Memorandum from Bureau of Learner Support Services References: unnumbered Regional memorandum dated November 29, 2018 and unnumbered Memorandum from Bureau of Learner Support Services To be indicated in the Perpetual Index under the following subjects: GOVERNANCE, Finalization of Grade 10 Career Guidance Modules

RDM: Finalization of Grade 10 Career Guidance Modules
December 5, 2018

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
(082) 553-8396 | (082) 553-8376 | www.depeddigoscitv.org || digos.city@deped.gov.ph
MEMORANDUM

To: Schools Division Superintendents of Davao City, Digos City, Mati City and Tagum City

Attention: Ms. Fatima O. Bringas, Career Advocate
Elias B. Lopez Memorial NHS, Davao City
Ms. Chona A. Lasib, Guidance Counselor
Digos City National High School, Digos City
Mr. Garfield R. Perez, Career Advocate
Buso National High School, Mati City
Ms. Rosemarie H. Nequinto, Career Advocate
Canocotan National High School, Tagum City

Subject: FINALIZATION OF GRADE 10 CAREER GUIDANCE MODULES

Date: November 29, 2018

Herewith is Unnumbered Memorandum from Usec. Alain del B. Pascua, DepEd Central Office, Meralco Avenue, Pasig City entitled "Request for Participation in the Finalization of Grade 10 Career Guidance Modules".

It is advised that Ms. Chona A. Lasib, Guidance Counselor, Division of Digos City; Ms. Rosemarie H. Nequinto, Career Advocate/Teacher, Canocotan National High School, Tagum City; Ms. Fatima O. Bringas, Career Advocate, Elias B. Lopez Memorial National High School, Davao City and Mr. Garfield R. Perez, Career Advocate, Buso National High School, Mati City to attend the Finalization of Grade 10 Career Guidance Modules on December 10-14, 2018 within Region XI (final venue shall be identified in a separate Memorandum).

The participants are expected to check-in at 3:00 in the afternoon, a day before the workshop. First meal to be served is dinner and the last meal is lunch of the last day.

Transportation expenses shall be charged to HRTD program funds, subject to the usual accounting and auditing procedures. The participants are also advised to bring the complete travel documents with original travel authority signed by the Schools Division Superintendent and Regional Director for accounting purposes.

Participants shall be entitled to service credits in accordance with DepEd Order No. 53 s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

Immediate and wide dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director
MEMORANDUM

FOR : ALAIN DEE R. ENCLHA
Undersecretary for Administration

FROM : RIZALINO JOSE T. ROSALES
Director IV

SUBJECT : REQUEST FOR CHANGE OF DATE FOR THE REVISION AND FINALIZATION OF GRADE 10 CAREER GUIDANCE PROGRAM (CGP) MODULES

DATE : November 14, 2018

Authority is requested for the change of date of the following activities:

<table>
<thead>
<tr>
<th>Activity</th>
<th>No. of Pax</th>
<th>Old Training Dates</th>
<th>Proposed New Training Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revision of Grade 10 Career Guidance Program (CGP) Modules</td>
<td>20</td>
<td>November 20-24, 2018</td>
<td>December 3-7, 2018</td>
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<tr>
<td>Finalization of Grade 10 Career Guidance Program (CGP) Modules</td>
<td>20</td>
<td>November 27-December 1, 2018</td>
<td>December 10-14, 2018</td>
</tr>
</tbody>
</table>

For the approval of the Undersecretary.