December 7, 2018

DIVISION MEMORANDUM
No. 1209, series of 2018

FINALIZATION OF THE AUDIO-VIDEO PRESENTATION FOR THE REGIONAL SCHOOL-BASED MANAGEMENT (SBM) CONVERGENCE

TO: SOLLIE B. OLIVER, MATE, LLB- Chief Education Supervisor, SGOD
ELY G. CATALUNIA- PSDS, Mt. Apo District
CESAR GEVERA- School Head, Marawer Elem. School, Mt. Apo District

Attn: Evangeline A. Hernan
Division SBM Coordinator
Inda D. Nacua
School Head- Binaton Elementary School
Jay Mark M. Alocelja
Teacher 1- Marawer Elementary School
Mt. Apo District

1. In reference to the conduct of Regional School-Based Management (SBM) Convergence on December 13, 2018, Mr. Jay Mark Alocelja is hereby requested to report to Binaton Elementary School, Mt. Apo District to work with Mrs. Evangeline A. Hernan, Division SBM Coordinator, and Mrs. Inda Nacua, the Division Presenter during the Regional SBM Convergence, for the finalization of the SBM Video Presentation on December 10-11, 2018.

2. Classes handled by the herein named teacher are expected to be arranged by the School Head to ensure that there will be no disruption of classes.

3. Travel expenses shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.

4. For information, guidance and compliance.

Winnie E. Batoon, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

EAH: Finalization of SBM Video for the Regional SBM Convergence
7 December 2018