DIVISION MEMORANDUM
No. I3O , s. 2018

IMPLEMENTATION OF THE GRADE 12 CAREER GUIDANCE MODULES

To: SGOD and CID Chiefs
Public Schools District Supervisors
All concerned Public and Private Secondary School Heads

ATTENTION: School Guidance Counselors/Coordinators/Advocates

1. Pursuant to unnumbered Regional Memorandum dated December 6, 2018 and DepEd Memorandum No. 169, s. 2018 dated October 31, 2018 from Atty. Nepomuceno A. Malaluan, Undersecretary, Officer-In-Charge, DepEd Central Office, Pasig City entitled “Implementation of the Grade 12 Career Guidance Modules”, the same office requires all schools to deliver the Grade 12 Career Guidance Modules each semester, as follows: Modules 1 to 4 for the first semester; Modules 5 to 8 for second semester of School Year 2018-2019.

2. However, the adviser has still the leeway on the schedule of the conduct of the modules. Close coordination between Grade 12 advisers shall be done, should there be different advisers for the first and second semesters. The school guidance counselors of designated guidance coordinators shall assist the advisers and make the necessary arrangement on the conduct of the modules.

3. The school guidance counselors or designated guidance coordinators / advocates shall accomplish the Monitoring Report Form provided in the enclosure. The report shall be submitted to the Division Youth Formation Coordinators (YFC) for consolidation. The designated Division YFC of School Governance and Operations Division shall submit the division consolidated report to the Region. Soft copies shall be submitted to the Education Support Services Division (ESSD) on December 20, 2018 for the first semester and on April 20, 2019 for the second semester.

4. The modules can be accessed through the DepEd Learning Resource Portal.

5. Immediate dissemination of this Memorandum is desired.

WINNIE E. BATOON, EdD
Office-In-Charge
Office of the Schools Division Superintendent

For and in the absence of:

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Date: 14 Dec 2018
Time: 9:37

Ends:
References: DepEd Memorandum No. 169, s. 2018 and unnumbered Regional Memorandum dated 12/6/2018
To be indicated in the Perpetual Index under the following subjects:
SGOD
CGP

PDO I - YFP: IMPLEMENTATION OF THE GRADE 12 CAREER GUIDANCE MODULES
13 December 2018
Regional Memorandum

To: Schools Division Superintendents / OIC-SDS/ ASDS/OIC-ASDS

Subject: Implementation of the Grade 12 Career Guidance Modules

Date: December 6, 2018

1. Herewith is DepEd Memorandum No. 169, s. 2018 dated 31 October 2018 from Atty. Nepomuceno A. Malaluan, Undersecretary, Officer-in-Charge, DepEd Central Office, Pasig City entitled “Implementation of the Grade 12 Career Guidance Modules”, requiring all schools to deliver the Grade 12 Career Guidance Modules each semester.

2. The Modules 1 to 4 for the first semester and Modules 5 to 8, for second semester. However, the adviser has still the leeway on the schedule of the conduct of the modules. Close coordination between Grade 12 advisers shall be done, should there be different advisers for the first and second semesters. The school guidance counselors or designated guidance coordinators shall assist the advisers and make the necessary arrangement on the conduct of the modules.

3. The school guidance counselors or designated guidance coordinators / advocates shall accomplish the Monitoring Report Form provided in the enclosure. The report shall be submitted to the Division Youth Formation Coordinators (YFC) for consolidation. The designated Division YFC of Schools Governance Operations Division shall submit the division consolidated report to the Region. Soft copies shall be submitted to the Education Support Services Division (ESSD) on December 20, 2018 for the first semester and on April 20, 2019 for the second semester.

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DepEd MEMORANDUM
No. 169, s. 2018

IMPLEMENTATION OF THE GRADE 12 CAREER GUIDANCE MODULES

To: Undersecretaries
   Assistant Secretaries
   Bureau and Service Directors
   Regional Directors
   Schools Division Superintendents
   Public Secondary School Heads
   All Others Concerned

1. The Department of Education (DepEd) issues the enclosed Career Guidance Modules in support to the implementation of Grade 12 Career Guidance Program.

2. The objectives of the module are to:
   a. apply academic and employment readiness skills in work-based learning situations such as internships, shadowing or mentoring; and
   b. determine a clear directional exit after senior high school.

3. The modules were rolled-out nationwide during the National Training of Trainers and Mass Training of Teachers and Career Advocates. The modules shall be delivered by the class adviser during the weekly Homeroom Guidance between September 2018 to March 2019. The school heads/principals, through the Youth Formation Coordinators in close coordination with the school guidance counselors/ coordinators/advocates, shall ensure and supervise the implementation of the career guidance modules.

4. The schools shall deliver four modules each semester. The Modules 1 to 4 for the first semester and Modules 5 to 8, for second semester. However, the adviser has still the leeway on the schedule of the conduct of the modules. Close coordination between Grade 12 advisers shall be done, should there be different advisers for the first and second semesters. The school guidance counselors or designated guidance coordinators shall assist the advisers and make the necessary arrangement on the conduct of the modules.

5. The Grade 12 Career Guidance Modules contain the following eight titles:
   a. Entering the Exits;
   b. Discovering the Cs;
   c. The Choice of Choosing;
   d. Myself in Another Person’s Shoes;
   e. Future Combo, Activate!
   f. Keep Me Balanced!
   g. Version of Me 2.0; and
   h. Ready to Take Off!
**MONITORING FORM**

Grade 12 Career Guidance Module

<table>
<thead>
<tr>
<th>Name (optional)</th>
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<tbody>
<tr>
<td>Region</td>
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<tr>
<td>School</td>
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<tr>
<td>Module No. _____</td>
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<td>Date Conducted</td>
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**Instructions:** Indicate your rating for the following items below by putting a check (✓) in the box corresponding to your answer. SDA stands for Strongly Disagree, DA stands for Disagree, N for Neutral, A for Agree, and SA for Strongly Agree.

### I. Learning Objectives

<table>
<thead>
<tr>
<th>Items</th>
<th>SDA</th>
<th>D</th>
<th>N</th>
<th>A</th>
<th>SA</th>
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</thead>
<tbody>
<tr>
<td>1. The objectives of the module were clearly understood.</td>
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<td>2. The objectives of the module were specific, achievable and relevant.</td>
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<td>3. The expected results of the module were well-described.</td>
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<td>4. The objectives of the module delivered were all achieved at the end of the session.</td>
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### II. Learning Content

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<tr>
<th>Items</th>
<th>SDA</th>
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<tbody>
<tr>
<td>1. The learning content of the module is aligned with the objectives.</td>
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<td>2. The learning content of the module is suited to the needs of the learners.</td>
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<td>3. The learning content of the module is suited to the level of understanding of the learners.</td>
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<td>4. The assignment given is useful and complements the objectives of the module.</td>
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<td>5. The activities accommodate individual differences.</td>
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December 5, 2018

WINNIE E. BATTOON, Ed.D, CESE
OIC-Office of Schools Division Superintendent
City Schools Division of Digos
Roxas St., Digos City

Sir:

Greetings!

It is with great humility and respect that I am writing to you this letter to inform that, we, the Alumni Batch 2013-2017 of the DICNHS- Soong High School Annex wishes for your approval of our intent to conduct our Christmas Get Together Party on December 17, 2018 from 1:00 p.m to 8:00 p.m. We have hold dear in our hearts our alma mater and we've like to celebrate this season’s joyous moment on the grounds of the school where we were once molded. We assure you that we will treat the school’s rules with utmost respect and will not do anything that would put the school into jeopardy. I hope that this will merit your approval of our intent.

We wish you a wonderful holiday and a merrier Christmas this season of thanksgiving. May the Lord bless you always and more power!

Respectfully yours,

Rocell F. Orong
Alumna S.Y 2016

Noted:

Alan B. Tizon
School Incharge