Division Memorandum
No. 022 s. 2019

CONDUCT OF OCULAR INSPECTION
OF THE BILLETING QUARTERS FOR THE 2019 DAVRAA MEET

TO: Public Schools District Supervisors
Secondary and Elementary School Heads

1. As mentioned during the recent Support Staff Meeting for the 2019 DAVRAA Meet on January 7, 2019, it was agreed that some members of the Technical Working Support Group will conduct an ocular inspection of the two (2) billeting quarters for the 2019 DAVRAA Meet on January 11, 2019: namely the Catalunan Pequeño Elementary and Secondary Schools.

2. In view thereof, please advise the following members of the Technical Working Group to conduct an ocular inspection and make some plans/suggestions for the betterment of the coming big activity, to wit:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment/Committee</th>
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<tbody>
<tr>
<td>Juvic V. Sucayre, Greco Dasmarias, Datu Roger A. Manapol, John Millan Melvin Anthony Sabio, Harry Obenza Rodel Pagayon</td>
<td>Decoration Committee</td>
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<tr>
<td>Juvy B. Salise, Edsel F. Nacua, Elizabeth Bueron, Alan Tizon</td>
<td>Quarter Masters</td>
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<td>Zenaida Guya, Gemma Salanga Virginita Jorolan, Jacqueline Jaum, Tita Heramiz, Zandra Sy</td>
<td>Food Committee</td>
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<td>Peter Jasyon Senarillos</td>
<td>Asst. Sports Coordinator</td>
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3. Travel and incidental expenses shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

WINNIE E. BATTOON, Ed.D.
Officer In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:
- Curriculum
- Ocular Inspection

[Signature]

JAN 08 2019
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January 8, 2019