DIVISION MEMORANDUM
No. 166, series of 2019

CONDUCT OF NORMING OF THE ACCREDITATION AND EQUIVALENcy TEST

TO:
Division Chiefs (CID&SGOD)
Public Schools District Supervisors
Division Testing Coordinator
Division Assistant Testing Personnel
Public and Private Elementary and Junior High School Heads Concerned
Public and Private Elementary and Junior High Teachers Concerned

1. Attached is a basic communication dated February 14, 2019 signed by Nelia V. Benito, PhD, CESO IV, Director IV, Bureau of Education Assessment (BEA) informing the office about the conduct of norming of the Accreditation and Equivalency Test for Grade 6 and Grade 10 on February 25 to March 1, 2019 in selected schools of DepEd Digos City Division.

2. In view of this, the following schools mentioned below are the selected schools:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Date of Exam</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Don Mariano Marcos Elem. School</td>
<td>February 27, 2019 (PM)</td>
</tr>
<tr>
<td>2. Ramon Magsaysay Central Elem. School</td>
<td>February 28, 2019 (AM)</td>
</tr>
<tr>
<td>3. Digos City National High School</td>
<td>February 28, 2019 (PM)</td>
</tr>
<tr>
<td>4. Matti National High School</td>
<td>March 1, 2019 (AM)</td>
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<tr>
<td>5. Cor Jesu College</td>
<td>March 1, 2019 (PM)</td>
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</tbody>
</table>

3. Selected schools are required to prepare the following:
   a. Two (2) adjacent Grade 6 classes for elementary and Grade 10 for junior high school
   b. Thirty (30) students per class (equal number of male and female)
   c. Pencil lead No. 2 for students
   d. List of Students

4. Further, Mr. Januario Cortes, BEA staff, will conduct the norming, deliver, retrieve the test materials and monitor the conduct of the said exam.

5. For your information, guidance and compliance.

Winnie E. Patoon, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

Ends: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE   TESTING   NORMING

ROM: Conduct of Norming of the Accreditation and Equivalency Test
20 February, 2019
February 14, 2019

DR. WINNIE E. BATOON
OIC- Schools Division Superintendent
DepEd-City Schools Division Office
Digos City

ATTN: The Division Testing Coordinator

Dear Dr. Batoon:

Greetings!

The Education Assessment Division of this Bureau would like to inform your office that we will conduct the norming of the Accreditation and Equivalency Test on February 25 to March 1, 2019 in select schools in your Division.

In line with this, our staff, Januario Cortes, will coordinate with your office for the specific guidelines in the conduct of the norming. Likewise, he will deliver, retrieve the test materials and monitor the conduct of the activity.

For confirmation and queries, you may contact our office at (02)631-2589 or thru bea.ead@deped.gov.ph.

Thank you very much for your continued support and kind assistance to this Bureau.

Very truly yours,

NELIA V. BENITO, Ph.D., CESO IV
Director IV